

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

MONDAY, JULY 18, 1977, 11:00 A.M., CSI BOARD ROOM

AGENDA

MINUTES	5 Minutes
TREASURER'S REPORT	5 Minutes
DISBURSEMENTS	5 Minutes
OLD BUSINESS	5 Minutes
NEW BUSINESS	5 Minutes
PRESIDENT'S REPORT	10 Minutes

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
July 18, 1977

CALL TO ORDER: 11:10

PRESIDING: LeRoy Craig

ATTENDING: Trustees--LeRoy Craig, Robert Blastock, Bill Babcock and John Coleman.

College Administration--Dr. James L. Taylor, President, Karl L. Black, Secretary-Treasurer, and Jerry Meyerhoeffer, Assistant to the President.

College Attorney-Bob Alexander.

Visitors--Annette Jenkins, STATESMAN
George Wyley, TIMES-NEWS

MINUTES OF JUNE 20, 1977, were approved as written upon MOTION by Mr. Babcock, seconded by Mr. Blastock. Affirmative vote unanimous.

TREASURER'S REPORT for June, was accepted upon MOTION by Mr. Blastock, seconded by Mr. Babcock. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #199 totaling \$110,367.35; including 27A, 145A, vouchers #1 through #39 including 07A totaling \$33,695.69 are for FY 78, fund transfers covered by vouchers #200 through #209 amounted to \$13,008.04.

June payrolls were:	Regular	\$244,392.76
	Work Study	8,971.14

A MOTION by Mr. Babcock seconded by Mr. Blastock approved the disbursements, and the transfer of funds and acknowledged the June payrolls. Affirmative vote unanimous.

SURPLUS PROPERTY: The board passed a resolution for surplus property eligibility, naming Dr. James L. Taylor as the authorized representative of the College of Southern Idaho, on MOTION by Mr. Coleman, seconded by Mr. Blastock. Affirmative vote unanimous.

LOANS AND SCHOLARSHIPS: The attached list of loans and scholarships were approved on MOTION by Mr. Babcock, seconded by Mr. Coleman. Affirmative vote unanimous.

PRESIDENT'S REPORT: Curriculum Development Center prints and publishes textbooks. Samples were shown to the board.

The audit on BEOG for 1976 FY had been acknowledged by the Seattle Regional Office.

The electric bill for the month of June was \$6,859.35. Fewer kilowatt hours were used than in June of 1972.

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A Rodeo scholarship for \$500 was received from the U. S. Tabacco Company.

Dr. Taylor spoke to the Bean Growers' Convention in Sun Valley on Monday, and was in Boise for the State Board of Education meeting later in the week.

Ed Benoit has retired from the State Board of Education.

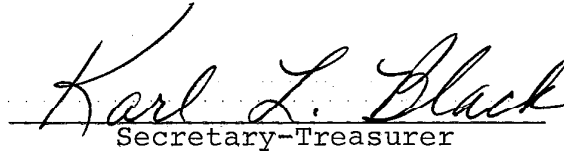
Dr. Taylor has requested construction of a new vocational building on campus. It is possible that at least 50% of the funding might come through the Economic Development Act.

Several calls have been received complaining that the college was sponsoring, with Western Realty, a Real Estate course. The college is not a co-sponsor and Jim Koutnik has been asked to change the advertising.

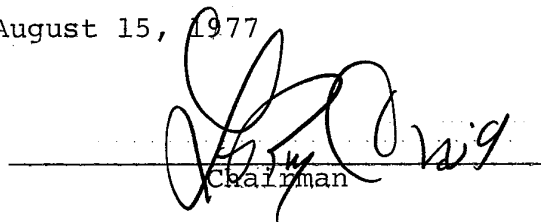
PROJECTS: Several projects are going on at this time:

Resurfacing of the parking lot in August;
Construction of the Art Cottage and shop building, surfacing of North College Road.

ADJOURNMENT DECLARED: 11:55 a.m.


Secretary-Treasurer

APPROVED: August 15, 1977


Chairman

COLLEGE OF SOUTHERN IDAHO
 JUNIOR COLLEGE DISTRICT

DATE JUNE 1977

	GROSS	FICA	FEDERAL	STATE	INSUR- ANCE	CREDIT UNION	ANNUITY	RETIRE- MENT	UNITED FUND	MISC. DED.	NET
NON- CERTIFIED	69,993.99	3848.41	5124.16	2116.61	1771.35	406.31	434.00	2796.38	Life Ins 25.50 Horace Mann	90.00 36.75	53,344.52
CERTIFIED	174,398.77	9978.14	25336.06	7598.95	3261.30	1747.41	2965.26	7720.23	Life Ins 205.66 IEA-NEA GRADUATION	114.00 102.75 14.00 416.50	Horace Mann 114,938.51
TOTAL	244,392.76	13826.55	30460.22	9715.56	5032.65	2153.72	3399.26	10516.61	231.16	774.00	168,283.03

W STUDY 8,971.14 167.45 76.49 8,727.20

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

TRUSTEES:

EROY CRAIG, Chairman
JOHN R. COLEMAN, Vice Chairman
ROBERT S. BLASTOCK, JR., Clerk
DR. CHARLES LEHRMAN
WILLIAM E. BABCOCK

ADMINISTRATION:

DR. JAMES L. TAYLOR, President
JERRY MEYERHOEFFER, Ass't. to Pres.
DR. ROY STRAWSER, Academic Dean
ORVAL L. BRADLEY, Vocational Director
KARL L. BLACK, Business Manager

June 30, 1977



College of Southern Idaho
Board of Trustees
Subject: Unsecured Educational Trust Loan

The Scholarship Committee would like to submit the following named student(s) for an Unsecured Educational Trust Loan from the College of Southern Idaho Trust Fund for the Summer Semester, 1977.

Joyce Schaecher - total loan	\$ 20.00
This letter authorizes an advance of	\$ 20.00

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.

David Perkins
Director of Student Personnel Services

Approval of \$100.00 or less according to resolution adopted by the Board of Trustees, August 16, 1977.

Dr. James L. Taylor

6-30-77
Date

COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238
TWIN FALLS, IDAHO 83301

TRUSTEES:

EROY CRAIG, *Chairman*
JOHN R. COLEMAN, *Vice Chairman*
ROBERT S. BLASTOCK, JR., *Clerk*
DR. CHARLES LEHRMAN
WILLIAM E. BABCOCK

ADMINISTRATION:

DR. JAMES L. TAYLOR, *President*
JERRY MEYERHOEFFER, *Ass't. to Pres.*
DR. ROY STRAWSER, *Academic Dean*
ORVAL L. BRADLEY, *Vocational Director*
KARL L. BLACK, *Business Manager*

June 30, 1977

College of Southern Idaho
Board of Trustees
Subject: Unsecured Educational Trust Loan



The Scholarship Committee would like to submit the following named student(s) for an Unsecured Educational Trust Loan from the College of Southern Idaho Trust Fund for the Summer Semester, 1977.

Bennie DeLaRosa - total loan	\$ 80.00
This letter authorizes an advance of	\$ 80.00

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.

David Perkins

David Perkins
Director of Student Personnel Services

Approval of \$100.00 or less according to resolution adopted by the Board of Trustees, August 16, 1973.

J. R. Meyerhoeffer

Dr. James L. Taylor

6-30-77
Date

SASP FORM 1-A

College of Southern Idaho
Address P.O. Box 1238
Twin Falls, ID 83301
Date July 18, 1977

RESOLUTION FOR SURPLUS PROPERTY ELIGIBILITY

HEALTH AND EDUCATIONAL INSTITUTIONS AND PUBLIC LIBRARIES

TO: IDAHO BUREAU OF FEDERAL SURPLUS PROPERTY, P.O. BOX 7414, BOISE, IDAHO 83707

FROM: College of Southern Idaho
(School District, Health or Educational Institution or Public Library)

SUBJECT: CERTIFICATION AND AGREEMENT FOR PARTICIPATION IN FEDERAL SURPLUS
PROPERTY DONATION PROGRAM.

WE, Junior College District, Board of Trustees
(Name of Governing Body)

1. DONEE:

(a) The donee hereby certifies that:

- (1) It is a tax-supported or nonprofit and tax-exempt (under Sec. 501(c)(3) of the Internal Revenue Code of 1954, or Sec. 101(6) of the Internal Revenue Code of 1939, school system, school, college, university, school for the mentally retarded or physically handicapped, public library, educational radio or educational television station, medical institution, hospital, clinic or health center, or civil defense organization designated pursuant to State law, within the meaning of the Act, and the regulations of the Department of Health, Education and Welfare.
- (2) The property requested by this document is usable and necessary in the State for either educational, public health or civil defense purposes including research for any such purpose, is required for its own use to fill an existing need, and is not being acquired for any other use or purpose, for use outside the State or for sale.
- (3) Funds are available to pay the costs of care and handling incident to donation, including packaging, preparation for shipment, loading and transporting such property.
- (4) This transaction shall be subject to the regulations governing the donation of surplus property issued under Title VI of the Civil Rights Act of 1964.

2. (a) FEDERAL TERMS AND CONDITIONS APPLICABLE TO ALL PROPERTY, REGARDLESS OF ACQUISITION COST, DONATED FOR HEALTH OR EDUCATIONAL PURPOSES:

- (1) The Department of Health, Education and Welfare is hereinafter referred to as the Department.
 - (2) Property acquired by a donee shall be on an "as is", "where is" basis, without warranty of any kind.
- (b) ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO PROPERTY HAVING A SINGLE ITEM ACQUISITION COST OF \$2,500.00 OR MORE DONATED FOR HEALTH OR EDUCATIONAL PURPOSES, EXCEPT VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT.:
- (1) Such property shall be used only for the health or educational purpose for which acquired, including research for any such purpose, and for no other purpose.

9/1/73

- (2) Such property shall be placed in use for the purpose for which acquired no later than 12 months after acquisition thereof. In the event such property is not placed in use within 12 months of receipt, the donee, within 30 days after the expiration of the 12 months period, shall notify the Department in writing through the State Agency. Title and right to the possession of such property not so placed in use with the above mentioned period shall at the option of the Department revert to the United States of America, and upon demand the donee shall release such property to such person as the Department or its designee shall direct.
- (3) There shall be a period of restriction which will expire after such property has been used for the purpose for which acquired for a period of 4 years, except that the period of restriction on motor vehicles will expire after a period of 2 years of such use.
- (4) During the period of restriction the donee shall not sell, trade, lease, lend, bail, cannibalize or use for secondary utilization purposes, encumber, or otherwise dispose of such property or remove it for use outside the State without prior written approval of the Department. Any sale, trade, lease, loan, bailment, encumbrance, or other disposal of the property, when such action is authorized by the Department, shall be for the benefit and account of the United States of America and the gross proceeds thereof shall be received and held in trust for the United States of America and shall be paid promptly to the Department, except in those instances in which the Department determines that the Government's administrative costs in connection with the receipt thereof will exceed such gross proceeds.
- (5) In the event such property is sold, traded, leased, loaned, bailed, cannibalized or used for secondary utilization purposes, encumbered, or otherwise disposed of during the period of restriction without prior written approval of the Department, the donee, at the option of the Department, shall be liable to the United States of America for the proceeds of the disposal or for the fair market value of the property at the time of such disposal as determined by the Department.
- (6) If during the period of restriction, property is no longer suitable, usable, or further needed by the donee for the purpose for which acquired, the donee shall promptly notify the Department through the State Agency, and shall, as directed by the Department or State Agency, return the property to the State Agency, release the property to another donee, a department or agency of the United States, sell, or otherwise dispose of the property. Any sale shall be for the benefit and account of the United States of America and the gross proceeds thereof shall be received and held in trust for the United States of America and shall be paid promptly to the Department, except in those instances in which the Department determines that the Government's administrative costs in connection with receipt thereof will exceed such gross proceeds.
- (7) Donees shall make reports to the State Agency on the use, condition and location of such property and on other pertinent matters as may be required from time to time by the State Agency or the Department.
- (8) At the option of the Department, the donee may abrogate the terms and conditions set forth in (b)(1) through (b)(7) above by payment of an amount as determined by the Department.
- (9) Where the donee carries insurance against damages to or loss of property due to fire or other hazards and where loss of or damage to donated Federal surplus personal property, with unexpired Federal restrictions, occurs, the Department will be entitled to reimbursement by the donee, from the insurance proceeds, of an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated items.

- 3. TERMS AND CONDITIONS APPLICABLE TO ALL PROPERTY, REGARDLESS OF ACQUISITION COST, DONATED FOR CIVIL DEFENSE PURPOSES:
Property donated for civil defense purposes shall be in accordance with CFR, Title 32, National Defense, Chapter XVIII, Office of Civil Defense, Office of the Secretary of the Army, Part 1802, Donation of Federal Surplus Personal Property for Civil Defense Purposes.
- 4. TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT HAVING AN ACQUISITION COST OF \$2,500.00 OR MORE, REGARDLESS OF THE PURPOSE FOR WHICH ACQUIRED.
Title to aircraft shall pass from the United States of America to the donee upon execution and delivery of an Aircraft Conditional Transfer Document containing the terms and conditions provided for in the regulations of the Department.
- 5. TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF VESSELS 50 FEET OR MORE IN LENGTH AND HAVING AN ACQUISITION COST OF \$2,500.00 OR MORE, REGARDLESS OF THE PURPOSE FOR WHICH ACQUIRED.
Title to vessels shall pass from the United States of America to the donee upon execution and delivery of a Vessel Conditional Transfer Document containing the terms and conditions provided for in the regulations of the Department.

RESOLUTION OF GOVERNING BOARD

Resolved that SASP Form I-A, certification and agreement for participation in the Federal surplus property program, noted herein, shall be spread upon the minutes of this meeting and that the following named representative or representatives with their signatures shall be and are hereby authorized as representatives of

College of Southern Idaho

(Full legal name of applicant institution)

to obligate its funds and obtain transfer to it, from said Agency, of surplus property upon and subject to the terms and conditions relating to transfer of property for educational, health or public library purposes set forth above. The Senior Authorized Representative designated herein may, by special letter in each case, delegate his authority to sign for surplus property to any qualified and responsible member of his staff.

NAMES AND SIGNATURES OF AUTHORIZED REPRESENTATIVES

NOTE: NAMES MUST BE TYPED OR PRINTED UNDER THE SIGNATURE

Signature	<u>Original Signed by Dr. Taylor</u>	Title	<u>President</u>
	<u>James L. Taylor</u>		
Signature	_____	Title	_____
Signature	_____	Title	_____
Signature	_____	Title	_____

Resolved further that signed copy of this resolution will be filed with the State Agency for Surplus Property and that the same shall remain in full force and effect until written notice to the contrary is given said Agency.

CERTIFICATION

I, Karl L. Black hereby certify that I am
(Name of Secretary, Clerk or Official)
the custodian of the official records of Junior College District Board of Trustees
(Full name of Governing Board)
that the foregoing resolution is a true and correct copy of a resolution adopted
by a majority of members thereof present at a meeting of said Board called on
July 18, 1977 at which a quorum was present and that the above-
named representative or representatives with corresponding signature, were duly
appointed to request, receive and sign for surplus property for this organization
or institution.

Date July 18, 1977

Karl L. Black
(Name & Signature of Secretary of Clerk)