

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

MONDAY, APRIL 21, 1986

CSI BOARD ROOM

5:30 P.M.

AGENDA

MINUTES

TREASURER'S REPORT

NEW BUSINESS

OLD BUSINESS

PRESIDENT'S REPORT:

Legislature (Interim Study Committee)

1986-87 Contracts

Financial Alternatives

1. Summer School
2. Facilities usage
3. Personnel

Water Update

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
APRIL 21, 1986

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, Robert Blastock, and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary-Treasurer
Robert Alexander, College Attorney
Annette Jenkins, Public Information Officer
Dr. Roy Strawser, Academic Dean
Dr. Orval Bradley, Vocational Dean
Bob McManaman, Physical Plant Director

Visitors: Times-News: Jane Robison
KLIX: Jerry Marcantonio
Terry Uhling

EXECUTIVE SESSION: An executive session was requested by the chairman to discuss legal problems. Each member of the board individually voted for the session.

GENERAL SESSION: reconvened at 5:52 p.m.

MINUTES OF MARCH 17 were approved as written on MOTION by Mr. Babcock. Affirmative vote unanimous.

TREASURER'S REPORT FOR MARCH was accepted upon MOTION by Dr. Scholes. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #318 and #501 through #608 and #701 through #706 totaling \$331,819.52.

March payrolls were:	Regular	\$577,366.93
	Work Study	\$ 20,235.08

A MOTION by Mr. Babcock approved the disbursements and transfer of funds and acknowledged the March payrolls. Affirmative vote unanimous.

BIDS: A bid was awarded to Rovanco Corporation in the amount of \$25,826 for furnishing insulated pipe and related materials to the college.

A bid was also awarded to Holbrook and Associates for furnishing to the college a heat exchanger in the amount of \$11,090.

Both bids were awarded on MOTION by Dr. Scholes. Affirmative vote unanimous.

SPENDING FREEZE: President Meyerhoeffer reported to the board that the administration had initiated a freeze on salaries for the coming year indicating, also, that four or five positions being vacated by retirement or for other reasons will not be filled. A freeze has been placed on all purchasing that is not absolutely necessary and on all out-of-state travel except where contractual agreements have been made on grants and contracts.

SPENDING FREEZE CONTINUED: The first month of summer school will be shut down except for three courses in nursing and some vocational classes that will be offered to help students finish their degree work. Also, it may be necessary to change the college position on weekend usage of facilities by outside groups.

Chairman Craig made a statement that many people believed that taxes were not raised in the last legislative session, but that sales tax revenues were actually increased by approximately \$60 million. He further indicated that he would have appreciated our local legislators voting to bring some of that money to the Magic Valley and the College of Southern Idaho. As a result of the funding situation, we will undoubtedly have to raise property taxes this year. Mr. Blastock made a MOTION to support the administration on the freeze and to take whatever steps are necessary fiscally. Affirmative vote was unanimous.

GENERAL MOTORS ASEP PROGRAM: Dr. Bradley gave a report to the board on the General Motors ASEP program indicating our college had received an award for excellence in the program and outlining several aspects of General Motors training program asking for the board's input in what our involvement should be with General Motors. A MOTION to support the General Motors' program and continue with the training activities was made by Mr. Blastock. Affirmative vote unanimous.

PRESIDENT MEYERHOEFFER'S REPORT:

1. The GED graduation will be held in the Fine Arts Auditorium at 7:30 p.m. on May 3. Regular graduation will be on May 9.
2. Fran Tanner and Gene Hull recently took some of our young people to the national forensics meet in Omaha, Nebraska and were very successful in the meet and are to be congratulated.
3. Four of CSI's students recently turned in research papers in science for the meet sponsored by the Idaho Academy of Science held in Nampa at Northwest Nazarene College. Two of the students received a second place award.
4. The rodeo students are doing very well this year.
5. The college is very involved in institutional planning under a Title III grant and have planned a community forum involving some 80 people from the community as well as representatives from the College of Southern Idaho. The forum will be held on May 14 in the CSI cafeteria starting at 8 a.m. until about 11:30 a.m. Board members are invited.
6. The legislature, this year, set up an interim committee to study community college funding. There will be five representatives and five senators on the committee. It could have a tremendous impact on future funding for the College of Southern Idaho. Even though President Schuler of North Idaho has resigned effective December 31, 1986, he will participate in the study this summer.


Board of Trustees Meeting
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PRESIDENT'S REPORT CONTINUED:

7. President Meyerhoeffer has been asked to work on an evaluation team visiting Utah Tech at Provo in May.

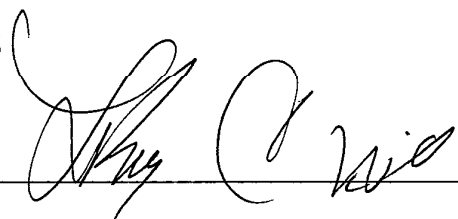
8. The final draft of Coyote Song has been submitted to Dr. Aoki of Berkley, California. As soon as it receives his approval, it will be sent to Robert Redford to do the narrative.

ADJOURNMENT will be declared at 6:39 p.m.



Karl L. Black, Secretary-Treasurer

APPROVAL May 19, 1986



Chairman

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
PUBLIC FUNDS REPORT FOR MARCH 1986

GENERAL FUND - Idaho First National Bank

Beginning Balance, March 1, 1986		\$242,698
Funds Provided By:		
Investments	\$500,000	
State Appropriation	140,000	
State FICA Reimbursement	39,803	
Tax Revenue	12,152	
Interest Income	11,703	
Tuition and Fees	31,503	
Sales and Fees of Instructional Departments	9,705	
Rental Income	4,553	
State Grants	78,081	
Federal Grants	111,473	
Private Grants	18,030	
Miscellaneous Revenue	<u>1,225</u>	
Funds Provided		\$958,228
Funds Applied To:		
Receivables	\$ 27,207	
Payables	12,580	
Payroll	577,367	
Disbursements	<u>296,643</u>	
Funds Applied		\$913,797
Total in Account, March 31, 1986		<u>\$287,129</u>

Public Fund Report
March 31, 1986
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IMPREST FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 2,142.25
Deposits	+\$ 2,470.22	
Checks Issued	- 4,317.66	
Bank Balance at March 31, 1986		<u>\$ 294.81</u>

BOND & INTEREST SINKING FUND - First Security Bank

Beginning Balance		\$ 1,228.74
Deposits	+\$278,905.62	
Checks Issued	- 279,127.00	
Balance, exclusive of Invested Funds at March 31, 1986		<u>\$ 1,007.36</u>

PLANT FACILITIES RESERVE FUND - First Security Bank

Beginning Balance		\$21,329.82
Deposits	+\$ 173.55	
Checks Issued	- 2,284.13	
Balance, exclusive of Invested Funds at March 31, 1986		<u>\$19,219.24</u>

AREA IV-I00A - Idaho First National Bank

Beginning Balance		\$32,303.57
Deposits	+\$128,808.00	
Checks Issued	- 75,786.07	
Bank Balance at March 31, 1986		<u>\$85,325.50</u>

EDPMTS FUND - Twin Falls Bank & Trust

Beginning Balance		\$24,094.03
Deposits: U.S. Treasury	+\$ 90,000.00	
Checks Issued: Pell Grants	- 25,451.00	
NDSL	- 800.00	
EOG	- 1,316.25	
Special Grants	- 62,000.00	
CWSP	- 23,714.96	
Fund Balance at March 31, 1986		<u>\$ 811.82</u>

INVESTED FUNDS

<u>FUND</u>	<u>KIND</u>	<u>MATURITY</u>	<u>COST</u>
General Fund	TCD	04-23-86	\$ 200,000.00
General Fund	TCD	04-23-86	200,000.00
General Fund	TCD	04-23-86	200,000.00
General Fund	TCD	04-23-86	203,746.98
General Fund	TCD	05-20-86	200,000.00
General Fund	TCD	05-20-86	100,000.00
DHC	TCD	04-14-86	100,000.00
Plant Facilities Reserve Fund	TCD	04-01-86	175,000.00
Bond & Interest Sinking Fund	TCD	04-30-86	<u>143,000.00</u>
<u>TOTAL INVESTED FUNDS AT MARCH 31, 1986</u>			<u>\$1,521,746.98</u>

COLLEGE OF SOUTHERN IDAHO
 JUNIOR COLLEGE DISTRICT
 NON-PUBLIC FUNDS REPORT FOR MARCH 1986

CSI BOOKSTORE - Twin Falls Bank & Trust

Beginning Balance		\$66,937.81
Receipts from Sales	+\$30,789.28	
Checks Issued	- 6,195.36	
Bank Balance at March 31, 1986		\$91,531.73
Cash on Hand (Used Book A.C., Reg., & Annex)		475.00
Total in Account at March 31, 1986		\$92,006.73

STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust

<u>Regular Account</u>		
Beginning Balance		\$40,562.24
Deposits	+\$ 6,236.26	
Checks Issued	- 17,360.64	
Account Balance at March 31, 1986		\$29,437.86
 <u>Special Events-Honors Program</u>		
Beginning Balance		\$27,061.30
Deposits	+\$ 94.03	
Checks Issued	- 7,062.00	
Account Balance at March 31, 1986		\$20,093.33
Bank Balance (Student Ass'n.) at March 31, 1986		\$49,531.19

VARSITY ATHLETICS - Idaho First National Bank

Beginning Balance		\$58,105.45
Deposits	+\$11,659.71	
Checks Issued	- 38,013.71	
Bank Balance at March 31, 1986		\$31,751.45
Cash on Hand (Bus. Off.)		500.00
Total in Account at March 31, 1986		\$32,251.45

DORMITORY HOUSING COMMISSION - First Interstate Bank

Beginning Balance		\$82,119.18
Deposits	+\$30,915.48	
Checks Issued	- 53,302.64	
Bank Balance at March 31, 1986		\$59,732.02
Cash on Hand		900.00
Total in Account at March 31, 1986		\$60,632.02

CSI AGGIES - Idaho Bank & Trust

Beginning Balance		\$12,476.48
Deposits	+\$14,107.48	
Checks Issued	- 22,830.33	
Bank Balance at March 31, 1986		\$ 3,753.63
Cash on Hand		100.00
Total in Account at March 31, 1986		\$ 3,853.63

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

DATE March 1986

REGULAR PAYROLL SUMMARY

GROSS	\$ <u>577,366.93</u>
FEDERAL W/H	<u>59,324.85</u>
STATE W/H	<u>22,119.85</u>
FICA	<u>40,725.19</u>
FIXED DEDUCTIONS	<u>72,962.25</u>
NET PAYROLL	<u>382,234.79</u>

WORKSTUDY PAYROLL SUMMARY

GROSS	\$ <u>20,235.08</u>
FEDERAL W/H	<u>42.53</u>
STATE W/H	<u>11.74</u>
FIXED DEDUCTIONS	<u> </u>
NET PAYROLL	<u>20,180.81</u>

COLLEGE OF SOUTHERN IDAHO

Physical Plant Department

M E M O R A N D U M

TO: President Meyerhoeffer
Board of Trustees
Karl Black

FROM: Bob McManaman *BMc*

DATE: April 18, 1986

SUBJECT: VO-TECH "D" HEAT EXCHANGER SYSTEM BID

Bids were opened at 2:00 p.m., April 15, 1986 for a Heat Exchanger and related materials to be used to change the Vo-Tech "D" heat system from a flow through configuration to a closed loop system.

Even though bids were solicited from four companies, only one was received. Holbrook & Associates of Salt Lake City, Utah entered a base bid of \$10,990, which met specifications and was below our projection. In addition, their quote had an add of \$100 for an ASME rating which our engineers suggested.

I recommend that we accept Holbrook & Associates total bid of \$11,090.

COLLEGE OF SOUTHERN IDAHO

Physical Plant Department

M E M O R A N D U M

TO: President Meyerhoeffer
Board of Trustees
Karl Black

FROM: Bob McManaman *BMc*

DATE: April 2, 1986

SUBJECT: Bids for Insulated Pipe and Related Materials

Bids were opened at 2:00 p.m., April 1, 1986 for insulated pipe and related materials to be used in extending hot water lines to the Physical Education and Fine Arts Buildings.

Two bids were received and both met specifications. Rovanco Corp. was low bidder with a bid of \$25,826 and EcoPIPE America, Inc. high with a bid of \$28,046.

Even though both bids were higher than expected, I recommend accepting Rovanco's.