

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING

MONDAY, DECEMBER 15, 1986  
CSI BOARD ROOM  
5:30 p.m.

**AGENDA**

MINUTES

TREASURER'S REPORT

NEW BUSINESS

OLD BUSINESS

PRESIDENT'S REPORT:

Update on geothermal litigation  
Legislative update  
Possible bond election  
Outreach

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
DECEMBER 15, 1986

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,  
Bob Blastock, and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President  
Karl L. Black, Secretary-Treasurer  
Robert Alexander, College Attorney  
Annette Jenkins, Public Information Officer  
Dr. Roy Strawser, Academic Dean  
Dr. Orval Bradley, Vocational Dean  
Dr. Joan Edwards, Dean, Planning, Research,  
and Development  
Dr. Mike Glenn, Assistant to the President

Visitors: Times-News: Bart Jansen

MINUTES OF NOVEMBER 17, 1986, were approved as written on MOTION by  
Dr. Scholes. Affirmative vote unanimous.

TREASURER'S REPORT FOR NOVEMBER was accepted upon MOTION by Bill  
Babcock. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #325 and #501 through #633 and  
#701 through #705 totaling \$287,519.22.

November payrolls were: Regular	\$559,374.52
Work Study	\$ 16,264.68

A MOTION by Dr. Lehrman approved the disbursements and transfer  
of funds and acknowledged the November payrolls. Affirmative vote  
unanimous.

BIDS: The bid for the school catalog was awarded to Gilliland Publishing  
Company on MOTION by Mr. Babcock. Affirmative vote unanimous.

A MOTION to confirm the acceptance of the bids for leasing five  
automobiles from Theisen Motors was accepted by MOTION from Dr.  
Thad Scholes. Affirmative vote unanius.

A MOTION to accept the bid of Norman Supply Company in Twin Falls  
for furnishing geothermal piping to the college was accpeted on MOTION  
by Dr. Lehrman. Affirmative vote unanimous.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. We have had at least two different individuals looking at the  
Kimberly Road building with the idea of purchasing the building  
from the college.
2. We have opened a new outreach center in Wendell under the  
Title III grant that we received a year or so ago.

PRESIDENT'S REPORT CONTINUED:

3. We wish to express thanks to Idaho First National Bank for the new score boards in the gym.

4. There are a number of projects on campus that we need to consider and prioritize and start working on some of them. One of the projects would be the expansion of facilities at the fish hatchery. We have met with the University of Idaho and others in the aquaculture industry in Magic Valley, and we're pleased that the industry people indicated that they appreciate the working relationship with College of Southern Idaho. We do have some money saved in the fish hatchery account that would help with the construction there.

We would also look at completely remodeling the science laboratory.

We need to do some work on the Study Skills area.


We need to recarpet the Fine Arts Building. We may want to consider a new bond issue for expansion of the Fine Arts Building and an Economic Development Building. We need to set our direction for the next three, four, or five years.

5. Appreciation was expressed to the board for their attendance at the recent legislative meeting.

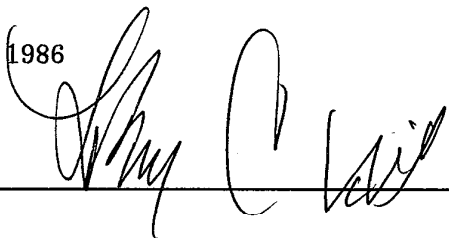
ASSISTANT TO THE PRESIDENT: Dr. Mike Glenn made a presentation to the board indicating that some consideration was given to renting a wing of the new Chamber of Commerce building in conjunction with Region IV Development, Lewis-Clark, ISU and the College of Southern Idaho's economic development activities. He thought it would be a good move to combine all of these activities in one location including the Continuing Education arm of the College of Southern Idaho.

BOARD RETREAT: Some time was spent discussing the possibility of a retreat for the Board of Trustees. It was decided that each trustee would indicate at least two or three open weekends in January and February and try to arrive at a time convenient to all.

ADJOURNMENT: 6:23 p.m.

  
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Karl L. Black, Secretary-Treasurer

APPROVED: January 19, 1986

  
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COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
PUBLIC FUNDS REPORT FOR NOVEMBER 1986

GENERAL FUND - Idaho First National Bank

Beginning Balance, November 1, 1986 \$210,259

Funds Provided By:

Investments	\$400,000	
State Appropriation	160,000	
Tax Revenue	24,607	
Tuition and Fees	65,242	
Interest Income	9,514	
Rental Income	296	
Sales and Fees of Instructional Departments	8,520	
State Grants	27,126	
Federal Grants	110,578	
Private Grants	45,884	
Miscellaneous Revenue	597	
Funds Provided		\$852,364

Funds Applied To:

Receivables	\$ 5,085	
Payables	10,564	
Payroll	559,375	
Disbursements	312,541	
Funds Applied		\$887,565

Total in Account, November 30, 1986

\$175,058

IMPREST FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 1,160.95
Deposits	+\$ 2,313.91	
Checks Issued	- 2,650.06	
Bank Balance at November 30, 1986		<u>\$ 824.80</u>

BOND & INTEREST SINKING FUND - First Security Bank

Beginning Balance		\$ 2,696.21
Deposits	+\$ 2,356.09	
Checks Issued	- -0-	
Balance, exclusive of Invested Funds at November 30, 1986		<u>\$ 5,052.30</u>

PLANT FACILITIES RESERVE FUND - First Security Bank

Beginning Balance		\$ 38,680.64
Deposits	+\$ 1,450.54	
Checks Issued	- -0-	
Balance, exclusive of Invested Funds at November 30, 1986		<u>\$ 40,131.18</u>

AREA IV-100A - Idaho First National Bank

Beginning Balance		\$110,459.92
Deposits	+\$ 43,694.74	
Checks Issued	- 91,152.19	
Bank Balance at November 30, 1986		<u>\$ 63,002.47</u>

EDPMTS FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 33,390.82
Deposits: Institutional Contribution	+\$ 3,812.11	
Pell Grant Repayments	+ 698.23	
Checks Issued: Pell Grants	- 7,561.00	
NDSL	- 1,102.50	
EOG	- 3,990.00	
CWSP	- 19,702.95	
Fund Balance at November 30, 1986		<u>\$ 5,544.71</u>

INVESTED FUNDS

<u>FUND</u>	<u>KIND</u>	<u>MATURITY</u>	<u>COST</u>
General Fund	TCD	12-16-86	\$ 200,000
General Fund	TCD	12-16-86	100,000
General Fund	TCD	12-16-86	100,000
General Fund	TCD	12-18-86	200,000
General Fund	TCD	12-18-86	200,000
General Fund	TCD	12-19-86	200,000
General Fund	TCD	01-20-87	100,000
Plant Facilities Reserve Fund	TCD	12-08-86	<u>200,000</u>
<u>Total Invested Funds at November 30, 1986</u>			<u>\$1,300,000</u>

COLLEGE OF SOUTHERN IDAHO  
 JUNIOR COLLEGE DISTRICT  
 NONPUBLIC FUNDS REPORT FOR NOVEMBER 1986

CSI BOOKSTORE - Twin Falls Bank & Trust

Beginning Balance		\$ 68,370.46
Receipts from Sales	+\$ 30,870.35	
Checks Issued	- 18,866.96	
Bank Balance at November 30, 1986		\$ 80,373.85
Cash on Hand (Used Book A.C.)		400.00
Total in Account at November 30, 1986		\$ 80,773.85

STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust

<u>Regular Account</u>		
Beginning Balance		\$ 42,824.84
Deposits	+\$ 38,799.07	
Checks Issued	- 5,418.01	
Account Balance at November 30, 1986		\$ 76,205.90

Special Events-Honors Program

Beginning Balance		\$ 19,119.73
Deposits	+\$ 1,062.73	
Checks Issued	- 1,100.00	
Account Balance at November 30, 1986		\$ 19,082.46
Bank Balance (Student Ass'n) at November 30, 1986		\$ 95,288.36

VARSAITY ATHLETICS - Idaho First National Bank

Beginning Balance		\$ 3,108.89
Deposits	+\$ 43,634.61	
Checks Issued	- 20,773.44	
Bank Balance at November 30, 1986		\$ 25,970.06
Cash on Hand (Bus. Off.)		500.00
Total in Account at November 30, 1986		\$ 26,470.06

DORMITORY HOUSING COMMISSION - First Interstate Bank

Beginning Balance		\$ 35,088.20
Deposits	+\$117,865.52	
Checks Issued	- 46,841.52	
Bank Balance at November 30, 1986		\$106,112.20
Cash on Hand		150.00
Total in Account at November 30, 1986		\$106,262.20

CSI AGGIES - Idaho Bank & Trust

Beginning Balance		\$ 8,312.20
Deposits	+\$ 6,307.54	
Checks Issued	- 2,932.14	
Bank Balance at November 30, 1986		\$ 11,687.60
Cash on Hand		100.00
Total in Account at November 30, 1986		\$ 11,787.60

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT

DATE November 1986

REGULAR PAYROLL SUMMARY

GROSS	<u>\$559,374.52</u>
FEDERAL W/H	<u>57,506.35</u>
STATE W/H	<u>21,393.72</u>
FICA	<u>39,313.89</u>
FIXED DEDUCTIONS	<u>69,224.47</u>
NET PAYROLL	<u>371,936.09</u>

WORKSTUDY PAYROLL SUMMARY

GROSS	<u>\$ 16,264.68</u>
FEDERAL W/H	<u>69.54</u>
STATE W/H	<u>20.21</u>
FIXED DEDUCTIONS	<u>90.00</u>
NET PAYROLL	<u>16,084.93</u>



M E M O R A N D U M

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
DATE: NOVEMBER 17, 1986  
SUBJECT: CATALOG BIDS

Bids were opened at 10:00 a.m. on Friday, November 14, 1986, for supplying to the College 13,000 copies of the school catalog. Bids were as follows:

Litho-Craft, Inc.	Boise	\$29,695.00
Syms-York Company	Boise	32,098.00
Caxton Printers	Caldwell	27,724.00
Moore Publishing	Jerome	18,940.00
Graphic Arts Pub.	Boise	18,277.00
Gilliland Printing	Arkansas City, Kansas	18,142.00

It is recommended that we accept the low bid of Gilliland Printing Company at \$18,142.00.

KLB/emc

COLLEGE OF SOUTHERN IDAHO

Physical Plant Department

M E M O

TO: President Meyerhoeffer  
FROM: Bob McManaman *BM*  
DATE: Nov. 21, 1986  
RE: Car Lease Bids

Bids to lease five (5) cars for a period of three years were opened November 10, 1986. Bid specifications noted that the specifications were written as minimum requirements and that while the College's intent was to lease for three (3) years, legally, funds could be only allocated one year at a time.

Four companies entered the following bids:

Con Poulus Chevrolet

Chev. Celebrity - 4 door - 6 cylinder

5 Cars @ \$295. Mo. = \$1,475. Mo. X 12 Mo. = \$17,700 per year  
3 years X \$17,700 = \$53,100.

Thiesen Motors

Mercury Topaz - 4 door - 4 cylinder

5 Cars @ \$200. Mo. = \$1,000. Mo. X 12 Mo. = \$12,000 per year  
3 years X \$12,000. = \$36,000.      Option \$339. X 5 = \$1,695.

Roy Raymond Ford

Ford Tempos & Taurus - 4 door - 4 cylinder

5 Tempo Cars @ \$189.17 Mo. = \$945.85 Mo. X 12 Mo. = \$11,350.20 per year  
3 years X \$11,350.20 = \$34,050.60

5 Taurus Cars @ \$226.96 Mo. = \$1,134.80 Mo. X 12 Mo. = \$13,617.60 per year  
3 years X \$13,617.60 = \$40,852.80

Dave Monroe Chevrolet

Chev. Celebrity & Cavalier - 4 door - 6 cylinder & 4 cylinder

5 Celebritys (4 door, 6 cyl.)

1st year - \$2,665. Mo. X 12 Mo. = \$31,980.

2nd year - \$1,657. Mo. X 12 Mo. = 19,884.

3rd year - \$1,325. Mo. X 12 Mo. = 15,900.

3 Year Total \$67,764.

5 Cavaliers (4 door, 4 cyl.)

1st year - \$2,487. Mo. X 12 Mo. = \$29,844.

2nd year - \$1,548.21 Mo. X 12 Mo. = \$18,578.52

3rd year - \$1,269.19 Mo. X 12 Mo. = \$15,230.28

3 Year Total \$46,945.80

Summary:

Roy Raymond Ford's bid of \$189.17 a month on a Ford Tempo was low and met minimum specifications. Thiesen Motors was next low with a bid of \$200. a month on a Mercury Topaz and exceeded minimum specifications.

Thiesen's bid had the following advantages:

1. No mileage limit (Tempo had 15,000 mi.yr.)
2. Delivery - Thiesen's have cars for immediate delivery - Roy Raymond up to three months delivery.
3. Thiesen's Topaz has \$339. added of optional equipment including speed control, tilt wheel, rear window defrost, interval wipers, light group, etc.
4. The only body physical differences between the two are the Topaz is a little longer and weighs 40 lbs. more.

Considering delivery, mileage, and optional equipment, I recommend that we accept Theisen Motor's bid.

BID SPECIFICATIONS  
COLLEGE OF SOUTHERN IDAHO  
LEASE FOR 5 VEHICLES

The following bid specifications are minimum specifications. Options not listed but that can be shown as advantageous should be noted in writing. The College intent is to lease the vehicle for a three (3) year period but the College cannot legally obligate funds beyond its current fiscal year. Therefore, the lease document must contain the following provision:

"In the event that funds not be appropriated and shall not otherwise be available for any fiscal period of the customer following its current fiscal year then the customer may terminate this agreement without penalty by giving written notice at least 30 days prior to the end of its fiscal year".

SPECIFICATIONS

Number of Vehicles: Five (5)  
Body Type: 4-Door Sedan (5 Passenger)  
Engine: 2.3 Liter V6  
Transmission: Automatic  
Air Conditioning  
Power Steering and Brakes  
Radio: A.M.  
Tires: Radial  
Colors: From manufacturer's standard colors.  
Wheel Base: Minimum 95 inches  
Length: Minimum 175 inches  
  
Optional: One (1) vehicle may be a station wagon

Bids may be mailed to Karl L. Black, Dean of Finance, College of Southern Idaho, P. O. Box 1238, Twin Falls, Idaho, 83303, or delivered in person to the College of Southern Idaho Business Office but must be received at the Business Office prior to the bid opening date of 2:00 p.m., November 10th, 1986.

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KARL L. BLACK  
DEAN OF FINANCE

M E M O R A N D U M

DATE: DECEMBER 15, 1986  
TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
SUBJECT: BID FOR PIPING AND RELATED MATERIALS

Only one bid was received on the Piping and Related Materials from Norman Supply in Twin Falls at \$26,870.00. It is recommended that this bid be accepted.

KLB/emc