

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES MEETING

AUGUST 21, 1995

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT:

Bid: Computer Bids

Bid: Microwave System

Budget Hearing

OLD AND NEW BUSINESS:

Presidential Scholarships

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 21, 1995

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Dr.
Charles Lehrman, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning,
Research and Development
Dr. Mike Glenn, Vocational Dean
Dr. Ken Campbell, Director of Institutional
Research
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Director

Visitors: CSI Staff: Jeff Duggan

Times News: Karen Tolkkinen

Visitors: None

MINUTES OF JULY 17, 1995 were approved as written on MOTION
by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Bill Babcock. Affirmative vote was
unanimous.

BIDS:

1. The Board approved the bid of L & K Micro of San Jose,
California in the amount of \$47,243 for twenty seven
computers on MOTION by Donna Brizee. Affirmative vote was
unanimous.

Funding for this equipment is from departmental
budgets.

2. The Board approved the sole bid of Microwave Radio Corporation of Chelmsford, Maine in the amount of \$153,341.10 for a microwave system on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

This purchase will be paid from R.E.A. grant funds.

PRESIDENT'S REPORT:

1. The President advised the Board that the administration would investigate legislation with our legislative delegation concerning a local vendor bid preference law.

2. The President introduced Dr. Mike Glenn as the new Vocational Dean and Jeff Duggan as the Administrative Assistant to the President. Jeff Duggan will be handling athletics and legislative issues as well as other miscellaneous duties for the President.

3. The Board discussed the proposed fiscal year 1996 operational budget. The following items were noted:

1. Faculty and staff were generally given a five percent pay increase.

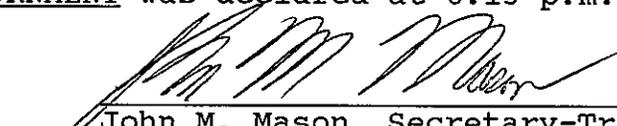
2. The remaining increases in the budget were due to increased numbers of students and the addition of new buildings.

The Board approved the budget on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

4. The President requested permission from the Board to examine and evaluate Presidential Scholarships. The current level of one hundred and twenty five scholarships is awarded to freshman only. Expansion of the award to sophomores and increasing the number of awards is being examined.

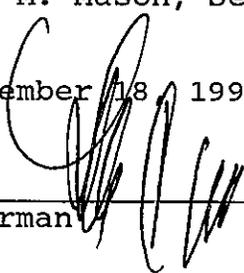
The President advised the Board that a specific request would be brought to the Board at a future date.

ADJOURNMENT was declared at 6:13 p.m.



John M. Mason, Secretary-Treasurer

APPROVED September 18, 1995



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

August 8, 1995

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Computer Bids

We received five bids for the specified computers. The bids are listed on the attached page.

Based upon a review of the bids by Dr. Ken Campbell, I recommend that we accept the low bid of L & K Micro of San Jose, California in the amount of \$47,243 for twenty seven computers.

Twenty-one of the computers are for the Vocational Division, four for the dormitory, one for instructional and one for administration.

The funding for this purchase is from departmental budgets.

SUMMARY OF COMPUTER BIDS
Pentium Work Station
July 19, 1995

	L & K Micro	Computer Depot	Gateway	Micron	Compaq
<u>Base System Price</u>	\$1,600.00	\$1,739.00	\$1,964.00	\$1,949.62	\$2,713.00
<u>Microprocessor</u> Pentium -- 75 MHz	\$230.00	\$141.00	\$266.00	\$294.00	included (Pentium 100)
<u>Network Card</u> 16-Bit	\$28.00	\$90.00	no quote	\$146.00	\$100.00
TOTAL	<u>\$1,858.00</u>	<u>\$1,970.00</u>	<u>\$2,230.00</u>	<u>\$2,389.62</u>	<u>\$2,813.00</u>
<u>Multi-Media</u> Sound Blaster Card	\$85.00	\$194.00	\$99.00	\$146.00	\$119.00
CD-ROM -- quad	\$178.00	\$180.00	\$100.00	\$294.00	\$229.00
TOTAL with CD-Rom	<u>\$2,121.00</u>	<u>\$2,344.00</u>	<u>\$2,429.00</u>	<u>\$2,829.62</u>	<u>\$3,161.00</u>

**BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**GENERAL FUND BUDGET
FISCAL YEAR ENDING JUNE 30, 1996**

APPROVED



BOARD CHAIRMAN

ATTEST:

I HEREBY CERTIFY THE ATTACHED AS THE BUDGET APPROVED
BY THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES ON
AUGUST 21, 1995



JOHN M. MASON, SECRETARY / TREASURER

REVENUES

1. TUITION AND FEES

Tuition and Fees are projected to increase over last year's budgeted figure by \$68,800 or 3.7%. Since tuition charges were held constant this year, the growth in revenues is from an increased number of students.

2. COUNTY TUITION

We adjusted the original County Tuition budget last year up from \$850,000 to \$970,000. Last year we actually collected \$957,000. Based upon this and increased student numbers, we are estimating County Tuition revenue will be approximately \$970,000 for Fy 96.

3. STATE APPROPRIATION

The base State appropriation increased by \$483,100. This does not include the \$80,000 technology appropriation which we will account for separately. We are continuing to split the State appropriation evenly with North Idaho College.

4. COUNTY PROPERTY TAXES

Property taxes are estimated to increase by approximately 6.6% over last year's budget. Under the current legislation, we are allowed a 3% increase over the actual Fy 95 amount assessed plus our full levy rate on new construction. In Twin Falls and Jerome Counties \$73,458,412 of building permits were issues last year.

We have assessed the maximum tax rate allowed by law for over five years. This year we estimate our levy will be .001614 which is down from last years levy of .001706. If the property tax values continue to rise faster than 3%, our levy rate will continue to decline.

Revenue from the Inventory Tax Phaseout is expected to increase by approximately \$12,300.

5. INTEREST REVENUE

Due to a climb in interest rates we are anticipating interest earnings to increase by \$20,000.

6. OTHER REVENUE

We are estimating Other Revenue to increase by at least \$1,500.

EXPENDITURES

1. SALARIES

Salaries were increased by approximately 5%. Some rank and position adjustments were also made.

2. FRINGE BENEFITS

Health insurance premiums were raised approximately 4.7%. Our premiums went from \$2,795 per year (\$233 per month) for Fy 95 to \$2,935 per year (\$244 per month) for Fy 96. Fringe benefit charges other than health insurance are projected to remain stable.

3. PERSONNEL COSTS

a. The Administration personnel costs reflect the addition of one administrative position.

b. The Museum has been moved to Fund 91 to operate in anticipation of the opening of the planetarium. The General fund will transfer \$250,000 to Fund 91 in Fy 96 to cover operational costs. The increase in personnel costs is due to the hiring of a planetarium director in March of 1995.

f. The Continuing Education personnel cost increases are the result of higher pay for part time teachers and regular pay increases for permanent staff.

h. The Academic Instruction personnel costs reflect the hiring of three new instructors, rank adjustments, regular raises and an increase in the amount paid for teaching overload classes.

i. The Vocational Instruction personnel cost increases include the hiring of an instructor for the plant maintenance program, rank adjustments and regular raises.

OPERATING EXPENSES

Operating expenses and capital outlay were generally increased by 3% to maintain purchasing power. Other operating expenses increases and miscellaneous adjustments have been made in the following areas:

Administration-Reduction of Election Expense	(10,000)
Administration-Addition for New Staff and Inflation	6,500
Library Operating Expenses-Hardware/Software Maintenance	20,100
Student Services-Capital Outlay-Records filing system	4,000
Museum-Planetarium Hardware/Software Maintenance	12,400
Utilities-Addition of Planetarium & Inflationary Increase	8,600
Small Business Center-One time fund shift	5,000
Interpreters - Increase Due to Demand	8,000
Child Care Center - Increase Due to Raises & Staffing	9,000
Academic Instruction - Equipment Upgrades	30,000

	\$93,600

AUGUST 21, 1995

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
REVENUE *****			
TUITION & FEES	1,847,200	1,916,000	3.72%
TUITION COUNTY	970,000	970,000	0.00%
STATE APPROPRIATION ACA	4,894,300	5,377,400	9.87%
LIQUOR FUND REVENUE	150,000	150,000	0.00%
STATE APPROPRIATION VOC	2,930,700	3,162,600	7.91%
VO-ED PHYSICAL PLANT	270,300	276,800	2.40%
COUNTY PROPERTY TAXES	3,476,300	3,705,900	6.60%
INVENTORY TAX PHASEOUT	387,700	400,000	3.17%
INTEREST ON INVESTMENT	140,000	160,000	14.29%
OTHER REVENUE	23,500	25,000	6.38%

TOTALS	15,090,000	16,143,700	6.98%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1995 TO JUNE 30, 1996

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
EXPENDITURES			

ADMINISTRATION	685,600	776,300	13.23%
HUMAN RESOURCES	69,000	74,300	7.68%
LIBRARY	429,300	475,300	10.72%
STUDENT SERVICES	871,300	936,100	7.44%
MUSEUM	235,600	250,000	6.11%
CONTINUING EDUCATION	430,100	465,100	8.14%
COMPUTER CENTER	211,000	180,300	-14.55%
RESOURCE DEVELOPMENT	196,200	211,700	7.90%
PRINTING & GRAPHICS	47,500	42,400	-10.74%
PHYSICAL PLANT	2,247,000	2,470,100	9.93%
INSTITUTIONAL SUPPORT	1,609,900	1,467,000	-8.88%
ACADEMIC INSTRUCTION	5,120,300	5,628,600	9.93%
VOCATIONAL INSTRUCTION	2,937,200	3,166,500	7.81%

TOTALS	15,090,000	16,143,700	6.98%
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	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
ADMINISTRATION *****			
PERSONNEL	436,600	505,800	15.85%
FRINGE BENEFITS	119,800	144,100	20.28%
SERVICES	94,000	90,500	-3.72%
SUPPLIES	24,000	24,700	2.92%
CAPITAL OUTLAY	11,200	11,200	0.00%

TOTALS	685,600	776,300	13.23%
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	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
HUMAN RESOURCES *****			
PERSONNEL	46,800	50,500	7.91%
FRINGE BENEFITS	15,200	16,800	10.53%
SERVICES	6,600	6,600	0.00%
SUPPLIES	400	400	0.00%
CAPITAL OUTLAY	0	0	

TOTALS	69,000	74,300	7.68%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1995 TO JUNE 30, 1996

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
LIBRARY *****			
PERSONNEL	240,900	256,100	6.31%
FRINGE BENEFITS	81,400	88,800	9.09%
SERVICES	21,600	41,700	93.06%
SUPPLIES	6,400	7,300	14.06%
CAPITAL OUTLAY	79,000	81,400	3.04%

TOTALS	429,300	475,300	10.72%
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STUDENT SERVICES *****			
REVENUE	(34,000)	(25,000)	-26.47%
PERSONNEL	595,800	628,200	5.44%
FRINGE BENEFITS	188,200	204,200	8.50%
SERVICES	69,100	71,200	3.04%
SUPPLIES	44,200	45,500	2.94%
CAPITAL OUTLAY	8,000	12,000	50.00%

TOTALS	871,300	936,100	7.44%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1995 TO JUNE 30, 1996

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
MUSEUM/PLANETARIUM *****			
REVENUES	0	(55,200)	
PERSONNEL	154,300	197,100	27.74%
FRINGE BENEFITS	47,300	59,600	26.00%
SERVICES	12,400	24,800	100.00%
SUPPLIES	14,100	14,800	4.96%
CAPITAL OUTLAY	7,500	8,900	18.67%

TOTALS	235,600	250,000	6.11%
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* HAS BEEN MOVED TO FUND 91 TO OPERATE - THIS AMOUNT WILL BE TRANSFERRED

CONTINUING EDUCATION *****			
	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
REVENUE	(816,000)	(816,000)	0.00%
PERSONNEL	652,000	708,900	8.73%
FRINGE BENEFITS	210,100	196,600	-6.43%
SERVICES	117,300	120,800	2.98%
SUPPLIES	116,200	119,700	3.01%
EQUIPMENT	21,500	2,200	-89.77%
SPECIAL PROJECTS EXPENSE	129,000	132,900	3.02%

TOTALS	430,100	465,100	8.14%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1995 TO JUNE 30, 1996

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
COMPUTER CENTER *****			
PERSONNEL	52,700	55,400	5.12%
FRINGE BENEFITS	16,700	18,100	8.38%
SERVICES	56,000	57,700	3.04%
SUPPLIES	18,000	18,600	3.33%
CAPITAL OUTLAY	29,600	30,500	3.04%
FIBER OPTIC NETWORK-ONE TIME	38,000	0	-100.00%

TOTALS	211,000	180,300	-14.55%
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RESOURCE DEVELOPMENT *****			
REVENUES	(11,000)	(11,000)	0.00%
PERSONNEL	145,000	155,400	7.17%
FRINGE BENEFITS	41,700	46,000	10.31%
SERVICES	13,600	14,100	3.68%
SUPPLIES	5,900	6,100	3.39%
CAPITAL OUTLAY	1,000	1,100	10.00%

TOTALS	196,200	211,700	7.90%
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	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
PRINTING & GRAPHICS *****			
INTER-DEPARTMENTAL REVENUE	(114,200)	(120,000)	5.08%
PERSONNEL	65,000	68,900	6.00%
FRINGE BENEFITS	21,200	23,000	8.49%
SERVICES	16,000	16,500	3.13%
SUPPLIES	52,000	54,000	3.85%
CAPITAL OUTLAY	7,500	0	

TOTALS	47,500	42,400	-10.74%
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PHYSICAL PLANT *****			
PERSONNEL	1,393,500	1,499,400	7.60%
FRINGE BENEFITS	518,800	595,800	14.84%
SERVICES	42,500	73,800	73.65%
SUPPLIES	98,200	101,200	3.05%
CAPITAL OUTLAY	42,000	43,300	3.10%
OTHER EXPENDITURES	152,000	156,600	3.03%

TOTALS	2,247,000	2,470,100	9.93%
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COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 1995 TO JUNE 30, 1996

	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
INSTITUTIONAL SUPPORT			

TELEPHONE	120,000	130,000	8.33%
LEGAL & AUDIT	43,000	43,000	0.00%
UTILITIES	349,400	358,000	2.46%
INSURANCE	130,000	120,000	-7.69%
FRESHMAN HONOR SCHOLARSHIPS	57,500	57,500	0.00%
FINANCIAL AID CONTRIBUTION	156,000	156,000	0.00%
PLANT FACILITY TRANSFER	469,500	314,400	-33.04%
OFFICE ON AGING TRANSFER	12,000	14,000	16.67%
AG ENDOWMENT TRANSFER	5,000	5,000	0.00%
FISH HATCHERY TRANSFER	15,000	0	
PLANNING INCENTIVE MONEY	35,000	28,600	-18.29%
MARKETING	25,000	25,000	0.00%
SMALL BUSINESS CENTER	40,500	41,500	2.47%
JEROME ECONOMIC DEVELOPMENT	7,000	7,000	0.00%
SBDC TRANSFER TO ENTERPRISE FUND		5,000	
INTERPRETERS	30,000	38,000	26.67%
CHILD CARE CENTER	15,000	24,000	60.00%
CONTINGENCY	100,000	100,000	0.00%

TOTALS	1,609,900	1,467,000	-8.88%
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	BUDGET FY95	BUDGET FY96	PERCENT INCREASE
ACADEMIC INSTRUCTION *****			
REVENUE	(65,000)	(65,000)	0.00%
PERSONNEL	3,688,700	4,030,000	9.25%
FRINGE BENEFITS	1,070,600	1,222,600	14.20%
SERVICES	155,000	180,000	16.13%
SUPPLIES	144,600	154,600	6.92%
CAPITAL OUTLAY	76,400	106,400	39.27%
FACUTLY COMPUTERS-ONE TIME	50,000	0	

TOTALS	5,120,300	5,628,600	9.93%
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EXTRACURRICULAR INSTRUCTION *****			
PERSONNEL	2,003,300	2,096,200	4.64%
FRINGE BENEFITS	558,900	625,700	11.95%
SERVICES	148,900	186,100	24.98%
SUPPLIES	63,200	79,300	25.47%
CAPITAL OUTLAY	162,900	179,200	10.01%

TOTALS	2,937,200	3,166,500	7.81%
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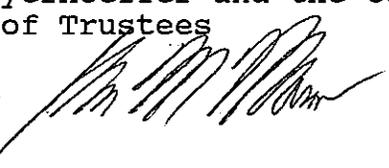


COLLEGE OF
SOUTHERN
IDAHO

BUSINESS OFFICE

August 16, 1995

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Microwave System Bid

We received only one bid for the specified equipment.

Based upon a review of the bid by Bon Mauldin, I recommend that we accept the bid of Microwave Radio Corporation of Chelmsford, Maine in the amount of \$153,341.10 for the microwave system.

The system will provide the equipment for three links from Flattop Butte that will connect Valley High School, Jerome High School and St. Benedicts Hospital in Jerome to the campus. The equipment will also link the campus to the Twin Falls County Courthouse and the Twin Falls Juvenile Detention Center. The Burley Center will be linked to the Burley High School and hospital and the Gooding Center to the Gooding High School. Through a link to Project Mutual, the Rupert High School and hospital will also be connected to our system.

This equipment will provide the exterior links only. Most of the classrooms at each of these sites still have to be built. We are planning on completing the exterior work by winter and then working on classrooms.

This purchase will be paid from the R.E.A. grant funds.



STUDENT INFORMATION

PROPOSAL

TO: PRESIDENT MEYERHOEFFER

FROM: GELIANNE BLICK 

DATE: AUGUST 17, 1995

RE: PRESIDENTIAL SCHOLARSHIPS

I would like to propose to the Board that we increase the number of Presidential Scholarships to reflect the increase in FTE. The number we have awarded across campus has remained at 125 since this scholarship was initiated. It may be nice to consider some awards in the following areas: minorities, sophomores maintaining high academic achievement, and an increased number awarded to first-year students (serving as a very powerful recruiting tool).

Consideration of any or all of this proposal would be greatly appreciated. If you need more information, facts or figures, please contact me. Thank you for your time and consideration.