

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

March 22, 2004

5:30 p.m.

TAYLOR BUILDING - ROOM 258

(Please note change in meeting room.)

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

NORTHVIEW ROOFING BID: (A) *Mike Mason*

SUMMER MAINTENANCE PROJECTS: (I) *Randy Dill*

ACCREDITATION REPORT – STANDARD VII: (I) *Mike Mason*

REPORT ON NATIONAL BASKETBALL TOURNAMENT (I) *Jeff Duggan*

2004-05 PROPOSED BASKETBALL SCHEDULE: (I) *Jeff Duggan*

RECOMMENDATION - FACULTY & STAFF SALARY INCREASES: (I) *President Meyerhoffer*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 22, 2004

CALL TO ORDER: 5:30 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Thad Scholes and
Bill Babcock

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Executive Vice President and Chief
Academic Officer
Curtis Eaton, Vice President of Planning and
Development
Dr. DeVere Burton, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Dr. Barbara Knudson, Dean of Human Resources
Graydon Stanley, Director of Student Information
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President/Athletic
Director
Doug Maughan, Herrett Center/Public Information
Officer
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Amber Powers, John Hughes and Chris Bragg

Visitors: Lisa Hoffman and Henry Jones

Faculty Representatives: Shelly Brulotte and Julie Heithecker

PACE Representative: Magan Ruffing and Kim Prestwich

Times News: Karin Kowalski

Tower: None

MINUTES OF THE REGULAR SESSION OF FEBRUARY 23, 2004, were
approved as written on MOTION by Bill Babcock. Affirmative
vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the low bid of Western Roofing of Nampa, Idaho in the amount of \$38,000 for the Northview Apartments Building B re-roofing project on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this project is from the Dormitory Housing Commission.

PRESIDENT'S REPORT:

1. Randy Dill reviewed summer maintenance projects with the Board. The 25 projects include everything from office remodels to HVAC retro-fits to the dormitory renovation to converting campus irrigation to surface water to chip sealing campus roads. The projects are funded from various sources including the State Division of Public Works, the Dormitory Housing Commission and the Plant Facilities Fund.

2. Chris Bragg gave the Board a progress report on accreditation. Eight of the nine standards have rough drafts complete. The accreditation visit is one year and two weeks away.

Mike Mason reviewed Accreditation Standard 7 - Finance - with the Board. Chris Bragg, John Hughes and Amber Powers were on hand to answer questions. Accreditation reports will be passed to the Board as they are completed.

3. Jeff Duggan reported on the NJCAA National Basketball Tournament. He noted that four other colleges had both men's and women's teams at the tournament. CSI was well represented at the tournament with approximately 100 people including team members, fans and staff. The women finished in seventh place, which is the highest a CSI women's team has ever placed in the tournament.

Jeff also reviewed challenges in finding rooms and transportation due to the number of post season tournaments held in Kansas.

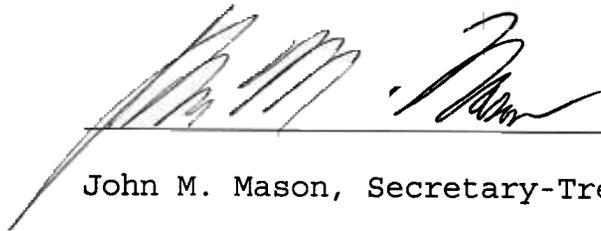
4. Jeff Duggan reviewed the proposed schedules for men's and women's basketball for the 2004-2005 season with the Board. The new format will contain an 18 game league schedule which will allow for up to 5 weekends for tournaments and pre-season games.

4. (continued) Next years regional tournament site will be determined by the winner of the men's conference.

5. The President proposed a 3% inflationary salary increase for employees along with increases for merit, rank and some salary adjustments. He noted that employees had been without raises for two years and had assumed a larger workload due to an increasing number of students and limited increases in staffing. The State is funding a 2% increase but CSI will look to student fees and other revenues for the additional salary funds.

The Board approved the salary increases on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 6:20 p.m



John M. Mason, Secretary-Treasurer

Approved: April 19, 2004



Chairman



March 18, 2004

President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Reroof Northview Apartment Building B and Storage Shed

We received four bids from the following vendors for
the specified project:

Western Roofing	\$38,000
Modern Roofing & Insulation	42,636
Briggs Roofing	43,860
Roman Roof	48,931

Based upon a review of the bids by Don Buettner and Don
Hutchinson of Hutchinson Smith Architects, I recommend we
accept the low bid from Western Roofing of Nampa, Idaho in
the amount of \$38,000.

Funding for this project is from the Dormitory Housing
Commission.