

AGENDA

Board of Trustees
Anna Scholes, Chair
Jan Mittleider
Scott McClure
Joshua Kern
Laird Scholes

CSI Mission Statement:
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

Board Mission Statement:
The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

- | | |
|---|---|
| I. CALL TO ORDER | Chair Scholes
3:00PM/President’s Board Room |
| II. RECESS TO EXECUTIVE SESSION
<i>Motion to convene in Executive Session</i>
Pursuant to Idaho Code 74-206, the Board will convene to: | Chair Scholes |
| <ul style="list-style-type: none"> ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)] ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)] | |
| III. RECONVENE REGULAR MEETING | Chair Scholes
4:00PM/Taylor Bldg Room 276 |
| IV. APPROVAL OF MEETING AGENDA | Chair Scholes |
| V. STUDENT/FACULTY/STAFF ACHIEVEMENTS | President Fisher |
| VI. MINUTES & BUSINESS REPORTS | |
| <ul style="list-style-type: none"> Approval of Minutes Jeff Harmon
January 16, 2024 Approval of Treasurer’s Report Jeff Harmon | |
| VII. OPEN FORUM | Chair Scholes |
| VIII. UNFINISHED BUSINESS | |
| IX. NEW BUSINESS | |
| Action Items | |
| <ul style="list-style-type: none"> 1. Head Start/Early Head Start Report Ruby Behm 2. CSI Strategic Plan Approval Chris Bragg 3. Jerome Center Construction Manager/General Contractor
Spencer Cutler/LKV Architects | |
| Information Items | |
| <ul style="list-style-type: none"> 1. Jerome Center Design Spencer Cutler/Mike Williams 2. Student Affairs Update Rosa Lopez 3. Non-Traditional and Stop Out Recruitment Aaliyah Rodriguez 4. Micron Grant Project Todd Schwarz | |
| X. PRESIDENT’S REPORT | President Fisher |
| XI. CSI STUDENT BODY PRESIDENT REPORT | Dylan Ray |
| XII. REMARKS FOR THE GOOD OF THE ORDER | Chair Scholes |
| XIII. ADJOURNMENT | Chair Scholes |

CALL TO ORDER: 3:12 p.m.

EXECUTIVE SESSION: 3:12 p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Anna Scholes, Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]

- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

Chair Scholes moved to go into Executive Session.

The vote to do so by roll call:

- Anna Scholes Aye
- Scott McClure Aye
- Joshua Kern Aye
- Laird Stone Aye

The Board returned to public session at 4:00 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Anna Scholes, Chair
Scott McClure, Clerk
Joshua Kern, Trustee
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President
Jeff Harmon, Vice President of Finance and Administration

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Stone. Affirmative vote was unanimous.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee McClure.

January 16, 2024 – (Executive and Regular Sessions)
March 5, 2024 – (Special Session)

TREASURER’S REPORT: The Treasurer’s report was accepted on MOTION by Trustee Stone. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized CSI’s Speech and Debate students on their recent successes at the Great Salt Lake Tournament and at the Pioneer Trails Tournament. He also thanked Associate Professor of Communication and Forensics Andy Orr for his ongoing work with students. Assistant Professor of Theatre and General Education Dr. Burcu Seyben was recognized for having one of the plays she wrote, “The American Letter,” accepted into an upcoming playwright competition.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

Action Items

1. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Stone. Affirmative vote was unanimous.
2. Dean of Institutional Effectiveness and Communication Chris Bragg presented the final draft of CSI’s Strategic Plan. The Board approved the draft on MOTION by Trustee Kern. Affirmative vote was unanimous.
3. Based on the recommendation of the Request for Qualification (RFQ) review committee, architects from LKV Architects recommended the selection of Starr Corporation to perform the services as Construction Manager/General Contractor (CMGC) for the LeRoy Craig Jerome Center. The recommendation will allow Vice President Jeff Harmon to negotiate terms and fees for the project with Starr Corporation. The recommendation was approved on MOTION by Trustee Kern. Affirmative vote was unanimous.

Information Items

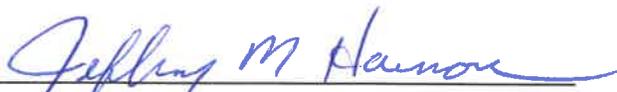
1. Physical Plant Director Spencer Cutler, representatives of LKV Architects and Jerome City Administrator Mike Williams presented the design of the LeRoy Craig Jerome Center.
2. Dean of Students Rosa Lopez presented the annual Student Affairs Update and shared information about the many ways Student Affairs is supporting CSI's students.
3. CSI Admissions Outreach Coordinator Aaliyah Rodriguez presented a report on the ways that CSI is bringing back students who have previously "stopped out" (taken a pause in their education) along with "non-traditional students."
4. Provost Dr. Todd Schwarz presented information regarding a \$1.25 million grant from the Workforce Development Council which will support programmatic expansion to assist with Micron's expansion in Idaho. The goal is for CSI to include enhancement of the Automation Engineering Program deployment of an Electronics Engineering Program, and expansion of Engineering efforts of CSI as well as hiring a full-time Science, Technology, Engineering and Mathematics (STEM) instructor.

PRESIDENT'S REPORT: President Fisher provided his monthly President's report.

CSI STUDENT BODY PRESIDENT REPORT: Student Body President Dylan Ray provided his monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members provided remarks for the Good of the Order.

ADJOURNMENT DECLARED: 5:29 p.m.



Jeffrey M. Harmon, Secretary Treasurer

Approved: March 18, 2024



Anna Scholes, Chair

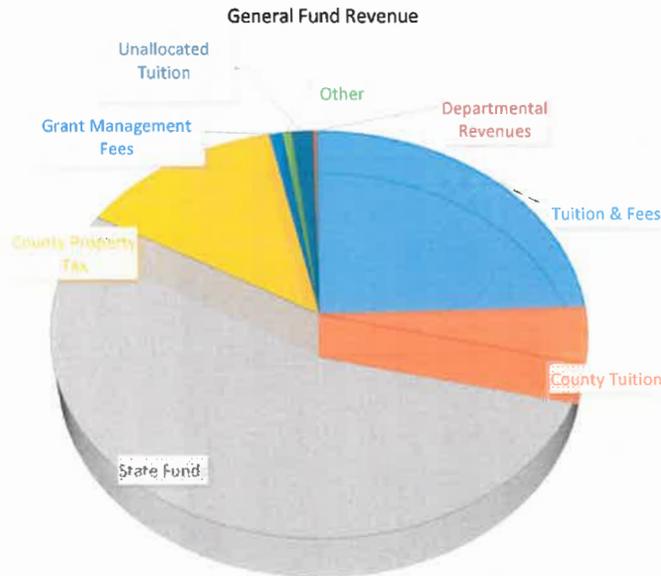


General Fund Board Report

As of January 31, 2024

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$11,311,202)	(\$11,852,218)	(\$14,400,000)	(\$2,547,782)	17.69%
County Tuition	(\$2,207,571)	(\$2,088,950)	(\$2,400,000)	(\$311,050)	12.96%
State Funds	(\$24,753,666)	(\$26,435,866)	(\$26,959,600)	(\$523,734)	1.94%
County Property Tax	(\$5,240,847)	(\$6,482,934)	(\$10,870,400)	(\$4,387,466)	40.36%
Grant Management Fees	(\$461,155)	(\$428,756)	(\$600,000)	(\$171,244)	28.54%
Other	(\$287,626)	(\$304,928)	(\$280,000)	\$24,928	(8.90)%
Unallocated Tuition	(\$939,142)	(\$665,053)	\$0	\$665,053	-
Departmental Revenues	(\$155,597)	(\$147,427)	(\$100,000)	\$47,427	(47.43)%
Total Revenue	(\$45,356,806)	(\$48,406,132)	(\$55,610,000)	(\$7,203,868)	12.95%
Expenses					
Personnel Expense					
Salaries	\$13,703,806	\$14,470,234	\$26,892,700	\$12,422,466	46.19%
Variable Fringe	\$2,898,827	\$2,942,672	\$5,659,300	\$2,716,628	48.00%
Health Insurance	\$2,464,953	\$2,677,292	\$4,597,700	\$1,920,408	41.77%
Total Personnel Expense	\$19,067,586	\$20,090,198	\$37,149,700	\$17,059,502	45.92%
Operating Expense					
Operating Expenses	\$5,728,659	\$5,951,677	\$10,568,000	\$4,616,323	43.68%
Other	\$59	\$29,971	\$40,600	\$10,629	26.18%
Capital	\$530,162	\$679,925	\$740,700	\$60,775	8.21%
Institutional Support	\$6,092,728	\$6,171,616	\$7,111,000	\$939,384	13.21%
Transfers	\$0	\$7,000	\$0	(\$7,000)	-
Total Operating Expense	\$12,351,608	\$12,840,189	\$18,460,300	\$5,620,111	30.44%
Total Expense	\$31,419,194	\$32,930,387	\$55,610,000	\$22,679,613	40.78%
Rev/Expense Total	(\$13,937,612)	(\$15,475,745)	\$0	\$15,475,745	-

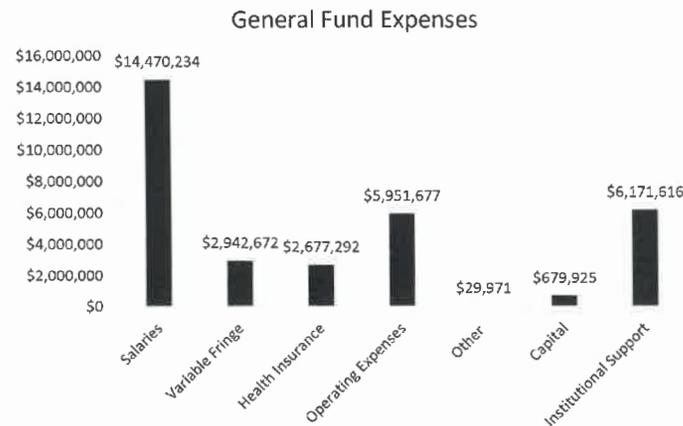
% Revenue Received



GENERAL FUND REVENUE SUMMARY

TOTAL ANNUAL BUDGET	\$ 55,610,000
TOTAL ANNUAL REVENUE	\$ 48,406,132
TOTAL REMAINING	\$ 7,203,868

% Budget Spent



GENERAL FUND EXPENSE SUMMARY

TOTAL YEARLY BUDGET	\$ 55,610,000
TOTAL YTD EXPENSES	\$ 32,930,387
TOTAL AVAILABLE	\$ 22,679,613



**College of Southern Idaho
Head Start/Early Head Start**



Program Summary for January 2024

Reported at February Board Meeting

	Funded Enrollment	Current Enrollment
Head Start ACF Federal Funded	399	321
Head Start TANF	12	12
Early Head Start ACF Federal Funded	92	72
Total	503	405
Program Options		
Center Based - Part Day, Full Day Early Head Start -Home Based, Toddler Combo Full Day.		
Head Start Overall Attendance		82%
Early Head Start Overall Attendance		79%
IEP/IFSP Enrollment		5%
Over Income Enrollment		2%
100-130% Poverty Level		13%
Meals and Snacks		
Total meals served		5471

Documents for Board Review and Approval: Board and Financial Reports, Full Day Enrollment Plan

CSI Board Chairperson receives all correspondence from the Office of Head Start. Most correspondence comes from GrantSolutions which requires the Board Chair to have an account. I need to close Trustee Stone’s account and create one for Chair Scholes. The paperwork is attached for Chair Scholes signature.

Program Report

The program received the Focus Area 1 monitoring review report on 2/7/24. The report stated that all areas were in compliance except for one regarding Head Start lead teacher qualifications. There is some confusion with this finding because the details given do not match the report submitted during the review period. Emily, our Program Specialist with Region X is following up on this finding and an update will be provided to the Board. There were two areas of concern noted in the report because of the number of new staff, on training plans, for EHS teaching and home visiting positions. The program will monitor these training plans to ensure that staff meet the time frame for completing their education. Follow-up for areas of concern occur during the monthly meeting with Region X.

Last month’s Board Report spoke to the New Proposed Rule Making (NPRM) that the Office of Head Start (OHS) has proposed. These proposals will not come with additional dollars to fund the proposed changes which will be costly to programs and the 2016 Performance Standards did not come with additional dollars either. After the NPRM release OHS Director Garvin spoke to all programs about “Right Sizing Programs” his words for using the change of scope or conversion of slots process to fund the changes that will come to all programs. Region X has strongly encouraged and believes it would best serve our program to use this chance to convert some Head Start slots to Early Head Start slots. The HS slots that we are not able to enroll because of staffing shortages could be used to convert the EHS locally designed option part day slots to full day slots.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 4,224,456.00	\$ 170,050.42	\$ 170,050.42	\$ 4,054,405.58	96.0%
BENEFITS	\$ 2,086,292.00	\$ 79,116.71	\$ 79,116.71	\$ 2,007,175.29	96.2%
EQUIPMENT		\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 20,000.00	\$ 351.57	\$ 351.57	\$ 19,648.43	98.2%
SUPPLIES	\$ 208,332.00	\$ 7,789.95	\$ 7,789.95	\$ 200,542.05	96.3%
FACILITIES/CONST.		\$ -	\$ -	\$ -	0.0%
OTHER	\$ 578,895.00	\$ 45,210.94	\$ 45,210.94	\$ 533,684.06	92.2%
TOTAL DIRECT COSTS	\$ 7,117,975.00	\$ 302,519.59	\$ 302,519.59	\$ 6,815,455.41	95.7%
ADMIN COSTS (9.0%)	\$ 567,967.00	\$ 22,488.39	\$ 22,488.39	\$ 545,478.61	96.0%
GRAND TOTAL	\$ 7,685,942.00	\$ 325,007.98	\$ 325,007.98	\$ 7,360,934.02	95.8%
IN KIND NEEDED	\$ 1,938,129.00				
IN KIND GENERATED					
IN KIND (SHORT)/LONG	\$ (1,938,129.00)				
PROCUREMENT CARD EXPENSE	\$ 8,408.08	2% of Total Expense. Detailed report available upon request.			

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	391.26	19,207.86	4,094.35	23,693.47	23,693.47

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	100.0%
SUPPLIES	\$ 5,224.00	\$ 225.47	\$ 225.47	\$ 4,998.53	95.7%
OTHER	\$ 11,350.00	\$ 377.82	\$ 377.82	\$ 10,972.18	96.7%
GRAND TOTAL	\$ 66,574.00	\$ 603.29	\$ 603.29	\$ 65,970.71	99.1%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 1,070,899.00	\$ 77,561.97	\$ 77,561.97	\$ 993,337.03	92.8%
BENEFITS	\$ 522,576.00	\$ 38,539.18	\$ 38,539.18	\$ 484,036.82	92.6%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 39,500.00	\$ 79.20	\$ 79.20	\$ 39,420.80	99.8%
SUPPLIES	\$ 23,839.00	\$ 1,489.67	\$ 1,489.67	\$ 22,349.33	93.8%
FACILITIES/CONST.		\$ -	\$ -	\$ -	
OTHER	\$ 118,320.00	\$ 10,706.09	\$ 10,706.09	\$ 107,613.91	91.0%
TOTAL DIRECT COSTS	\$ 1,775,134.00	\$ 128,376.11	\$ 128,376.11	\$ 1,646,757.89	92.8%
ADMIN COSTS (9.0%)	\$ 143,413.00	\$ 10,449.10	\$ 10,449.10	\$ 132,963.90	92.7%
GRAND TOTAL	\$ 1,918,547.00	\$ 138,825.21	\$ 138,825.21	\$ 1,779,721.79	92.8%
IN KIND NEEDED	\$ 486,868.00				
IN KIND GENERATED					
IN KIND (SHORT)/LONG	\$ (486,868.00)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 129.87	\$ 2,793.37	\$ 301.75	\$ 3,224.99	\$ 3,224.99

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,500.00	\$ 83.00	\$ 83.00	\$ 24,417.00	99.7%
SUPPLIES	\$ 1,977.00	\$ 43.28	\$ 43.28	\$ 1,933.72	97.8%
OTHER	\$ 2,450.00	\$ 621.00	\$ 621.00	\$ 1,829.00	74.7%
GRAND TOTAL	\$ 28,927.00	\$ 747.28	\$ 747.28	\$ 28,179.72	97.4%



COLLEGE OF SOUTHERN IDAHO
HEAD START/ EARLY HEAD START
390 Falls Avenue
Twin Falls, Idaho 83303-1238
(208) 736-0741



Grants Management Officer
Administration for Children and Families
Office of Grants Management
701 Fifth Avenue, Suite 1600, MS-72
Seattle, WA 98104

RE: Grant No. 10CH012144

To whom it may concern:

This letter is to inform you that the College of Southern Idaho Head Start/Early Head Start Board of Trustees and Policy Council reviewed and approved the proposal to move all HS/EHS classes to full day services starting August 2024.

We would like to thank you for your continued support in our ongoing endeavor to provide quality services to our children and families.

February 20, 2024

February 15, 2024

A handwritten signature in blue ink that reads 'Jeffrey M. Harmon'.

Jeffrey M. Harmon CPA
Vice President of Finance & Administration
College of Southern Idaho

A handwritten signature in black ink that reads 'Riley Giles'.

Riley Giles
Policy Council Chair
College of Southern Idaho
Head Start/Early Head Start



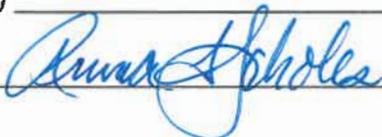
Grant Recipient User Account Request Form: Part 1

Rules of Behavior

As a User granted Grant Recipient access in GrantSolutions, I agree to abide by the following:

- I will not disclose data from the GrantSolutions system to any unauthorized users.
- I will not make any unencrypted electronic copies of data from the GrantSolutions system.
- I will take all reasonable steps to ensure I do not violate the privacy and confidentiality of all data from the GrantSolutions systems as per the Privacy Act of 1974.
- I will ensure the proper disposal of data (in any format) and printed reports.
- I will access the GrantSolutions system only to the extent that my duties require such access.
- I will report inappropriate or malicious use of the GrantSolutions system to the GrantSolutions Help Desk (at help@grantsolutions.gov or toll-free at (866) 577-0771) and to the GrantSolutions Information System Security Officer at jacob.kuruvilla@grantsolutions.gov.
- I will immediately notify the GrantSolutions Help Desk of any account changes, including the need to close my account.

User Name (Printed) Anna Scholes

User Signature  Date 2/20/24



**COLLEGE OF SOUTHERN IDAHO
2024-2028 (FY2025-FY2029)
STRATEGIC PLAN**

OUR MISSION

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

OUR VISION

To improve the quality of life of those impacted by our services.

OUR VALUES

- **Community:** The College of Southern Idaho, the Magic Valley's community college, commits to effectively serving the educational, intellectual, cultural, and economic needs of the communities we serve.
- **Equity:** The College of Southern Idaho recognizes and embraces the value that people of diverse backgrounds and perspectives offer us all. As such, the College is a place of fairness, diversity, civility, and collegiality, and celebrates the benefits of learning and growth that come from a commitment to equity.
- **Innovation:** The College of Southern Idaho exemplifies a spirit of innovation that positions the College as an educational and community leader throughout our service area.
- **Quality:** The College of Southern Idaho ensures that its offerings meet or exceed a level of quality that is demanded by its stakeholders and that recognize the substantial investments that users make in the College.

OUR STRATEGIC PLAN

Guided by the values of **community, equity, innovation, and quality**, the College of Southern Idaho pursues the following Strategic Goals, as established by the College of Southern Idaho Board of Trustees, and the President of the College of Southern Idaho.

STRATEGIC GOAL 1: STUDENT ACCESS

Strategy #1: The College of Southern Idaho will provide quality and innovative educational programs that align with student needs, workforce demands, and employment opportunities.

Objective 1.1: Collaborate with K-12 partners to increase participation in higher education.

Performance Measures:

1.1.1 Grow dual credit enrollment at a rate that matches or exceeds the growth of Region IV school districts (Source: State Board of Education Dual Credit Report)

	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
					FY 2025	FY 2029
Headcount	7,648	7,472	8,866	9,682	9,682	TBD#
Credits	42,805	42,793	51,897	57,488	57,488	TBD#

Benchmark: Maintain current enrollment levels, despite slight contraction of Region IV K-12 enrollment₁ (by 2025)

1.1.2 Increase the Region IV high school immediate and three-year “college-going” rates (Source: State Board of Education and CSI)

	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
					FY 2025	FY 2029
Fall Immediate	44%	43%	45%	42%	47%	60%*
Within 3 Years	61%	64%	64%	57%	67%	80%*
Subset of “Fall Immediate” attending CSI	57%	59%	54%	51%	65%	70%

Benchmark: 46.9% overall and 65% attending CSI₂ (by 2025)

Objective 1.2: Collaborate with local employers to provide education and training opportunities that meet community workforce needs.

Performance Measures:

1.2.1 Increase Workforce Development enrollment (Source: Workforce Development and Training Report)

	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
					FY 2025	FY 2029
Total Enrollments	5,034	7,992	6,459	7,190	8,700	9,950

Benchmark: 8,700 (by 2025)₃

Objective 1.3: Increase participation in higher education by offering programs and services that meet the educational needs of the communities we serve.

Performance Measures:

1.3.1 Increase CSI unduplicated headcount of non-dual credit students (Source: PSR 1 Fall Snapshot Report)

FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	FY24 (2023-2024)	Benchmark	
				FY 2025	FY 2029
3,987	3,883	3,905	3,958	4,100	4,500

Benchmark: 4,100₄ (by 2025)

1.3.2 Increase CSI full time equivalency (FTE) enrollment for all credit-bearing students (Source: PSR 1 Fall Snapshot Report)

FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	FY24 (2023-2024)	Benchmark	
				FY 2025	FY 2029
3,476	3,590	3,702	3,963	4,200	4,500

Benchmark: 4,200₅ (by 2025)

STRATEGIC GOAL 2: STUDENT RETENTION

Strategy #2: The College of Southern Idaho will provide high-impact learning and student support systems that provide a sense of belonging for our diverse student population and that enhance persistence and retention.

Objective 2.1: Establish robust systems and processes that support student retention.

Performance Measures:

2.1.1 Increase the percentage of new first-time, full-time, degree seeking students retained or graduated the following year (excluding death or permanent disability, military, foreign aid service, and mission) (Source: IPEDS)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
61%	66%	60%	64%	67%	75%**

Benchmark: 67% (by 2025); 75% (by 2029)

Objective 2.2: Offer instructional programs and support systems that help underprepared students move into college-level coursework rapidly and successfully.

Performance Measures:

2.2.1 Increase the percentage of degree seeking students taking a remedial math course who complete a subsequent credit bearing course with a C or higher within one year of remedial enrollment (Source: CSI) *Statewide Performance Measure*

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
43% (339/785)	48% (484/1,012)	51% (384/759)	44% (231/525)	50%	50%

Benchmark: 50% (by 2025/2029)

2.2.2 Increase the percentage of degree seeking students taking a remedial English course who complete a subsequent credit bearing course with a C or higher within one year of remedial enrollment (Source: CSI) *Statewide Performance Measure*

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
73% (185/255)	71% (151/214)	69% (115/168)	71% (72/101)	70%	70%

Benchmark: 70% (by 2025/2029)

2.2.3 Increase the percentage of first-time degree seeking students completing a gateway math course within two years of enrollment (Source: CSI) *Statewide Performance Measure*

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
48% (499/1044)	50% (517/1030)	50% (597/1183)	52% (641/1225)	55%	60%

Benchmark: 55% (by 2025); 60% (by 2029)

STRATEGIC GOAL 3: STUDENT SUCCESS

Strategy #3: The College of Southern Idaho will provide instructional and student support services that allow students to successfully and efficiently complete their educational goals.

Objective 3.1: Increase the rate of college completion by removing barriers, providing targeted support measures, and creating multiple pathways to completion.

Performance Measures:

3.1.1 Match or exceed our peer institutions in the percentage of first-time, full-time degree/certificate seeking students who graduate within 150% of time (Source: IPEDS) Statewide Performance Measure

	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
					FY 2025	FY 2029
CSI	35%	36%	44%	43%	45%	50%**
Peer Institutions	NA	34%	34%	35%		

Benchmark: 45% ⁸(by 2025); 50% ⁸(by 2029)

3.1.2 Increase the percentage of first-time, full-time degree/certificate seeking students who graduate within 100% of time (Source: IPEDS) Statewide Performance Measure

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
22%	31%	31%	34%	NA	30%**

Benchmark: NA ⁸

3.1.3 Increase the number of associate degrees and certificates of one year or more produced annually (Source: IPEDS Completions) Statewide Performance Measure

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2027
1,076	1,094	1,143	1,132	1,289	1,342

Benchmark: 195 Certificates/1067 Degrees ⁹(by 2025) (SBOE)

3.1.4 Increase the number of unduplicated graduates with associate degrees and/or certificates of one year or more produced annually (Source: IPEDS Completions) Statewide Performance Measure

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
962	979	1,027	1,023	NA	NA

Benchmark: NA ⁹ (See 2.2.1)

3.1.5 Increase the percentage of students completing 30 or more credits per academic year (Source: CSI) Statewide Performance Measure

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
15%	13%	13%	13%	15%	20%

Benchmark: 15% ¹⁰(by 2025)

3.1.6 Reduce the median credits earned at graduation (Source: CSI) *Statewide Performance Measure*

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
73	72	69	68	69	69

Benchmark: 69 ¹¹ (by 2025)

Objective 3.2: Ensure that instructional and student support services provide an equitable environment for all.

Performance Measures:

3.2.1 Increase the retention and graduation rates of entering students with high school GPAs of 3.0 or lower (Source: College of Southern Idaho)

Metric	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
					FY 2025	FY 2029
Fall-to-Fall Retention	50%	58%	46%	54%	60%	75%**
150% of Time Graduation	21%	19%	22%	25%	28%	50%**

Benchmark: Eliminate Gap by 2029 ¹²

Objective 3.3: Provide a quality education that prepares graduates for post-graduation success.

Performance Measures:

3.3.1 Placement of Career Technical Education Completers (Source: Idaho CTE Follow-Up Report)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
98%	98%	99%	93%	97%	97%

Benchmark: Maintain placement at or above the average for the previous four years (97%) ¹³ (by 2025)

3.3.2 Transfer rates of non-CTE CSI graduates within 3 years of CSI graduation (Source: CSI)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2029
63%	66%	67%	58%	67%	67%

Benchmark: 67% ¹⁴ (by 2025)

[#] FY 2029 benchmarks have not yet been set by the college for these metrics and/or cannot be set due to the benchmark being reliant on data from previous years.

^{**} This benchmark has been established by the Idaho State Board of Education

KEY EXTERNAL FACTORS:

There are numerous external factors that could impact the execution of the College of Southern Idaho's Strategic Plan. These include, but are not limited to:

- Changes in the unemployment rate which has been shown to significantly impact enrollment.
- Changes in local, state, and/or federal funding levels.
- Changes to accreditation requirements.
- Circumstances of and strategies employed by our partners (e.g., K-12, higher education institutions, local industry).
- Emergencies (pandemics, natural disasters, etc.).
- Legal and regulatory changes.

February 20, 2024

To: Board of Trustees
From: Jeffrey M. Harmon
Re: Jerome LeRoy Craig Center – CMGC Selection

The College issued a Request for Qualifications (RFQ) from firms interested in performing Construction Manager/General Contractor (CM/GC) services for the new College of Southern Idaho Jerome LeRoy Craig Center. The College collected and evaluated responses according to the provisions in Idaho Statue 67-2320.

The following firms responded to the RFQ:

- Ormond Builders, Inc.
- Starr Corporation

A committee evaluated the written submissions and conducted interviews with each firm.

The committee was comprised of:

- Senate Eskridge, Executive Director of Jerome Chamber of Commers
- Mike Williams, Jerome City Administrator
- Amber Van Ocker, LKV Architects
- Clinton Keller, CSI Project Manager
- Dr Barry Pate, CSI Dean of Career and Technical Education

Based on the qualifications submitted and interviews performed, the committee ranked Starr Corporation as the first choice to negotiate terms and fees for the project. If terms of the contract cannot be reached, the College would cease negotiations with Starr Corporation and begin negotiations with Ormond Builders.