



## **Dual Credit Teaching Opportunity at College of Southern Idaho**

The College of Southern Idaho (CSI) Early College Program offers qualified high school instructors the opportunity to teach college-level courses that allow students to earn both high school and college credit simultaneously. This dual credit program creates valuable pathways for students to begin their college education while still in high school.

**Please note:** In most cases, CSI requires a minimum of a bachelor's degree for dual credit instructors. Requirements vary by course and discipline. Please contact CSI directly for information about specific course qualification requirements.

### **Eligibility Criteria**

- Course contributes to a general education certificate without duplicating existing high school offerings
- Valid Idaho state certification in the discipline area
- Commitment to collegiate-level rigor and learning outcomes
- Dedication to providing a positive dual credit experience

### **Application Process**

To begin the application process, please contact Dale Mallows at [dmallows@csi.edu](mailto:dmallows@csi.edu). You will receive an invitation to create a CSI DualEnroll account, where you will upload all required application documents for review.

### **Application Requirements**

1. **Principal's Letter of Support**
  - School's dual credit philosophy

- How the course fits into curriculum structure
- Grade level for course offering (junior/senior)

## 2. **Personal Letter of Interest**

- Your philosophical approach to dual credit
- Specific CSI course you wish to teach (include CSI course code)
- Strategy for preparing students for college-level work
- Intended start date for the class

## 3. **Documentation**

- State K-12 Certification
- Curriculum Vitae (CV)
- Complete college/university transcripts (unofficial accepted)

### **Important Deadlines**

- Applications must be approved before course start date
- Late applications will be considered for the following semester
- Yearlong courses must be approved before first semester begins
- Applications for yearlong classes submitted after August will be considered for next academic year

### **Post-Approval Requirements**

- Completion of online onboarding course
- Participation in assessment processes and annual professional development
- Attendance to the CSI Summer Conference

### **Contact Information**

For questions or to submit your application, please contact Dale Mallows at [dmallows@csi.edu](mailto:dmallows@csi.edu)