



# **Standard Six: Governance and Administration**



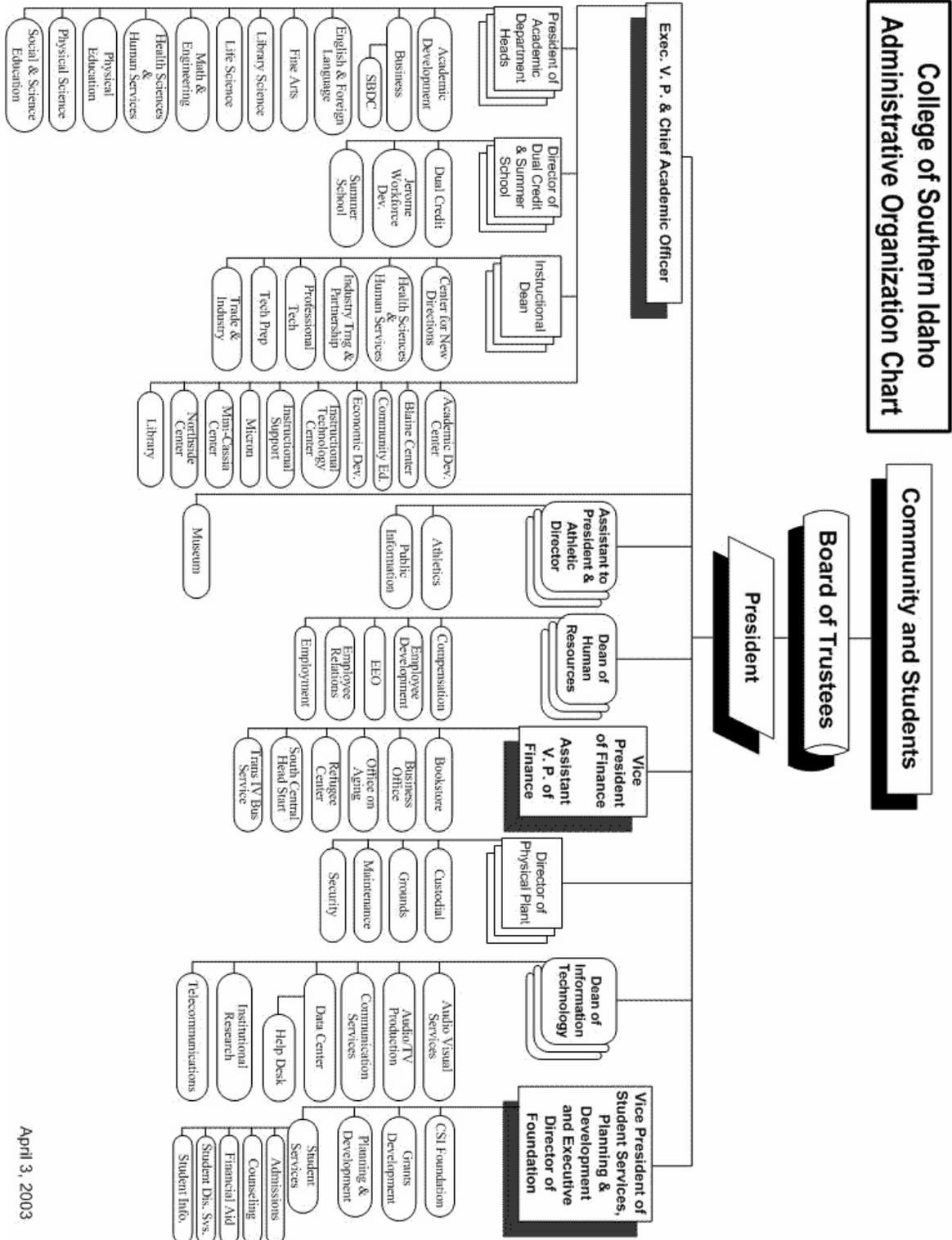


## Appendix Six

- 6.1 College Organizational Chart
- 6.2 Board of Trustees
- 6.3 Idaho Code, Title 33, Chapter 21, 33-2106
- 6.4 Idaho Code, Title 33, Chapter 21, 33-2107
- 6.5 Idaho Code, Title 33, Chapter 21, 33-2109
- 6.6 Idaho Code, Title 33, Chapter 21, 33-2102
- 6.7 Fall 2003 Accreditation Survey Questions #7, #8, and #9



# Appendix 6.1 College Organizational Chart



April 3, 2003

## Appendix 6.2

### Board of Trustees

#### College of Southern Idaho Board of Trustees

##### 2004 Bios of CSI Board of Trustee Members

These are elected positions

Terms are 6 years

They do not receive and compensation for the position

### *LeRoy Craig*

#### *Chair*

Term ends 2004

**LeRoy Craig, Chairman, Board of Trustees.** Elected to the Board in 1974. He has served as chairmen for the past 29 years. His interest to serve on the Board was initiated by a strong interest in education, which focused on CSI as it was a developing institution. Mr. Craig owns an independent insurance agency and resides in Jerome County

### *Dr. Charles Lehrman*

#### *Vice Chair*

Term end 2004

**Charles Lehrman, VM, Vice Chairman, Board of Trustees.** Elected to the Board in 1974. He has served as vice chairman for the past 22 years. His interest to serve on the Board was spurred by observing the tremendous positive impact the institution was having on the entire community. Dr. Lehrman continues his involvement due to the satisfaction received by being a part of an outstanding Community College. Dr. Lehrman lives near Buhl, Idaho, and has been a resident of Community College District since 1968. Mr. Lehrman spent 20 years in General Veterinary practice and 17 years as Veterinary Medical Officer with USDA Food Safety and Inspection Service. Dr. Lehrman was born in Aberdeen, Idaho, attended school two years at Bethel College, North Newton, Kansas, and received his BS and DVM degrees from Colorado State University.

## ***Donna Brizee***

### ***Clerk***

**Term ends 2006**

**Donna T. Brizee, Clerk, Board of Trustees.** First woman elected to the Board in 1988. Her interest in the education process and serving on the Board was stimulated by a college degree in education. She has dedicated her life to making her community a better place by volunteering her time to community organizations. Donna and her husband live in Twin Falls where they own and operate a heating and air-conditioning business.

## ***Dr. H. Thad Scholes***

### ***Trustee***

**Term ends 2008**

**H. Thad Scholes, M.D., member, Board of Trustees.** Elected to the Board in 1981. He enjoys a great deal of satisfaction in being associated with this great institution. Dr. Scholes grew up in Twin Falls. He is a Dermatologist and has been practicing medicine here since 1966. His first association with CSI was as School Physician and Team Physician beginning in 1966. He is still serves as one of several volunteer team physicians.

## ***Bill Babcock***

### ***Trustee***

**Term ends 2006**

**William E. Babcock, member, Board of Trustees.** Elected to the Board in 1976. His interest and involvement in CSI has been very strong since the inception of the institution. He was a founding member of the College Foundation and has served two terms as President of the Athletic Booster Club. Mr. Babcock is retired from 31 years in local banking. He currently owns two local companies and is Director and Founder of two banks based in the region.

**Appendix 6.3****Idaho Code, Title 33, Chapter 21, 33-2106****TITLE 33  
EDUCATION  
CHAPTER 21  
JUNIOR COLLEGES**

33-2106. TRUSTEES OF JUNIOR COLLEGE DISTRICTS. The board of trustees of each junior college district shall consist of five (5) school electors residing in the district who shall be appointed or elected as herein provided. Immediately following the establishment of a junior college district, the state board of education shall appoint the members of the first board, who shall serve until the election and qualification of their successors. At the first election of trustees after the creation of a district, five (5) trustees shall be elected; two (2) for terms of two (2) years each, two (2) for terms of four (4) years each, and one (1) for a term of six (6) years. Thereafter the successors of persons so elected shall be elected for terms of six (6) years. The expiration of any term shall be at the regular meeting of the trustees next following the election for the successor terms. Elections of trustees of junior college districts shall be biennially in even-numbered years, and shall be held on such uniform day of such uniform month as the board of trustees shall determine. Vacancies on the board of trustees shall be filled by appointment by the remaining members, but if by reason of vacancies there remain on the board less than a majority of the required number of members, appointment to fill such vacancies shall be made by the state board of education. Any person so appointed shall serve until the next trustee election, at which time his successor shall be elected for the unexpired term. The trustees shall take and subscribe the oath of office required in the case of state officers and said oath shall be filed with the secretary of state.

Notice of the election, the conduct thereof, the qualification of electors and the canvass of returns shall be as prescribed for the election of school district trustees, and the board of trustees shall have and perform the duties therein prescribed for the board of trustees of school districts. As a condition of voting, an elector shall execute an oath before a judge or clerk of election



to the effect that such elector is a school district elector and a resident of the junior college district.

The person or persons, equal in number to the number of trustees to be elected for regular or unexpired terms, receiving the largest number of votes shall be declared elected. An individual shall be a candidate for a specific position of the board and each candidate must declare which position he seeks on the board of trustees. If it be necessary to resolve a tie between two (2) or more persons, the board of trustees shall determine by lot which thereof shall be declared elected. The clerk of the board shall promptly notify any person by mail of his election, inclosing a form of oath to be subscribed by him as herein provided.

When elections held pursuant to this section coincide with other elections held by the state of Idaho or any subdivision thereof, or any municipality or school district, the board of trustees may make agreement with the body holding such election for joint boards of election and the payment of fees and expenses of such boards of election on such proportionate basis as may be agreed upon.

At its first meeting following the appointment of the first board of trustees, and at the first regular meeting following any junior college trustee election, the board shall organize, and shall elect one (1) of its member chairman, one (1) a vice-chairman; and shall elect a secretary and a treasurer, who may be members of the board; or one (1) person to serve as secretary and treasurer, who may be a member of the board.

The board shall set a given day of a given week in each month as its regular meeting time. Three (3) members of the board shall constitute a quorum for the transaction of official business.

The authority of trustees of junior college districts shall be limited in the manner prescribed in section 33-507, Idaho Code.

**Appendix 6.4****Idaho Code, Title 33, Chapter 21, 33-2107****TITLE 33  
EDUCATION  
JUNIOR COLLEGES**

33-2107. GENERAL POWERS OF THE BOARD OF TRUSTEES. The board of trustees of each junior college district shall have the power:

1. To adopt rules and regulations for its own government and the government of the college;
2. To employ legal counsel and other professional, and nonprofessional persons, and to prescribe their qualifications;
3. To acquire and hold, and to dispose of, real and personal property, and to construct, repair, remodel and remove buildings;
4. To contract for the acquisition, purchase or repair of buildings, in the manner prescribed for trustees of school districts;
5. To dispose of real and personal property in the manner prescribed for trustees of school districts;
6. To issue general obligation or revenue bonds in the manner now, or as may be, prescribed by law;
7. To convey and transfer real property of the district upon which no college buildings used for instruction are situated, to nonprofit corporations, school districts, junior college housing commissions, counties or municipalities, with or without consideration; to rent real or personal property for the use of the college, its students or faculty, for such terms as may be determined by the board of trustees; to lease real property of the district not actually in use for college instructional purposes for such terms as may be determined by the board; and to lease real property and improvements to the Idaho state building authority, for a term not to exceed fifty (50) years, with or without consideration, and to enter into agreements with the Idaho state building authority for the Idaho state building authority to provide a facility, pursuant to section 67-6410, Idaho Code;
8. To acquire, hold, and dispose of, water rights;
9. To accept grants or gifts of money, materials or property of any kind from any governmental agency, or from any person, firm or association, on such terms as may be determined by the granter;



10. To cooperate with any governmental agency, or any person, firm or association in the conduct of any educational program; to accept grants from any source for the conduct of such program; and to conduct such program on, or off, campus;

11. To invest any funds of the district in such securities, and apply the interest or profits from such investment, as prescribed for the investment of the funds, and the application of the interest or profits, in the case of school district boards of trustees.



## Appendix 6.5

### Idaho Code, Title 33, Chapter 21, 33-2109

**TITLE 33**  
**EDUCATION**  
**CHAPTER 21**  
**JUNIOR COLLEGES**

33-2109. PRESIDENT -- INSTRUCTORS AND OTHER EMPLOYEES -- REQUIREMENTS FOR ADMISSION AND GRADUATION -- CERTIFICATES AND DIPLOMAS -- TEXTBOOKS AND EQUIPMENT. The board of trustees shall elect a president of the college and, upon his recommendation, appoint such officers, instructors, specialists, clerks and other personnel as it may deem necessary; fix their salaries, and prescribe their duties. It shall fix the requirements for admission, and the time and standard of graduation, and issue such certificates for graduation and diplomas as may be deemed suitable. It shall prescribe the textbooks, and provide suitable apparatus, furniture and equipment for carrying on the work of the college.



## Appendix 6.6

### Idaho Code, Title 33, Chapter 21, 33-2102

**TITLE 33**  
**EDUCATION**  
**CHAPTER 21**  
**JUNIOR COLLEGES**

33-2102. COURSES OF STUDY. A community college established pursuant to the provisions of this chapter shall give instruction in academic subjects, and in such nonacademic subjects as shall be authorized by its board of trustees.

The academic courses given and the instruction therein shall be of the same standard as the same are given and taught in the first two (2) years of any other state institution of higher education, and credits thereof shall be accepted by other state institutions for credit toward a baccalaureate degree.

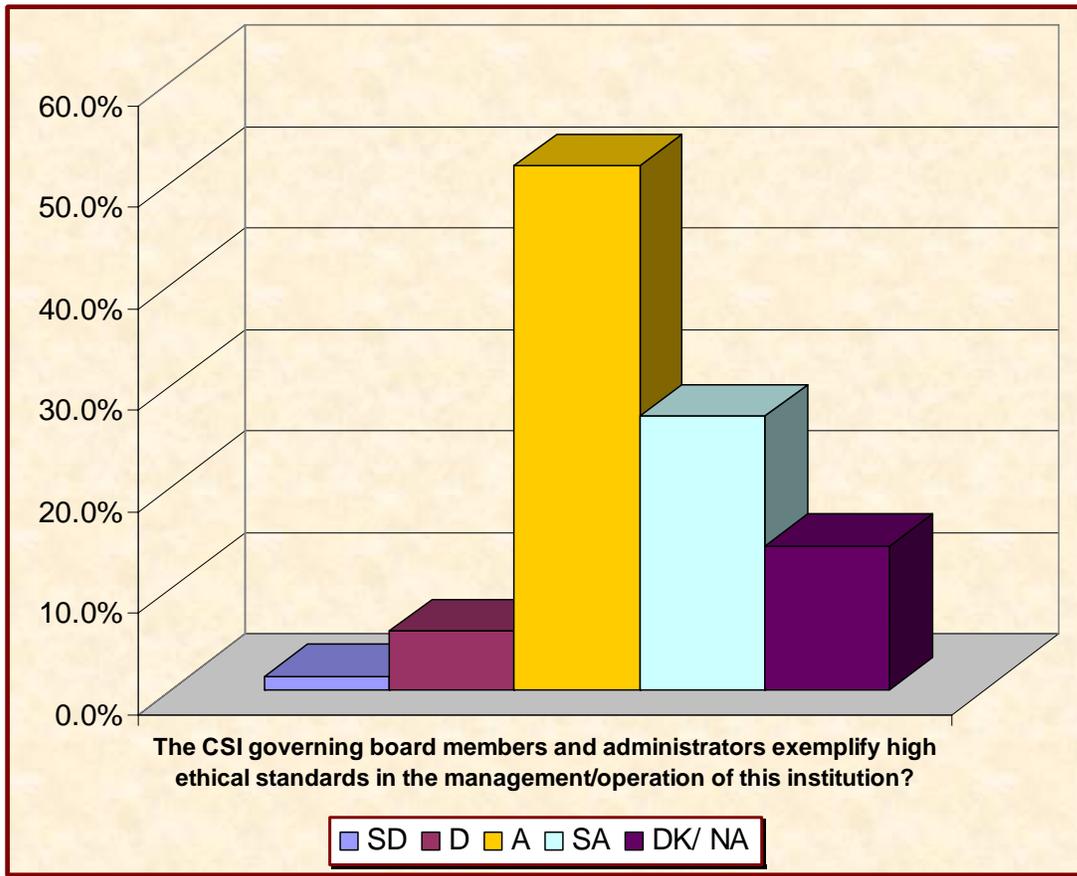
**Appendix 6.7**  
**Fall 2003 Accreditation Survey Questions #7, #8, #9**

**Question #7**

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/NA		
The CSI governing board members and administrators exemplify high ethical standards in the management/operation of this institution?	1.3%	5.8%	51.7%	27.0%	14.2%	78.7%	7.1%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.

Includes responses from fall 2003 survey of students, faculty, staff and administration.

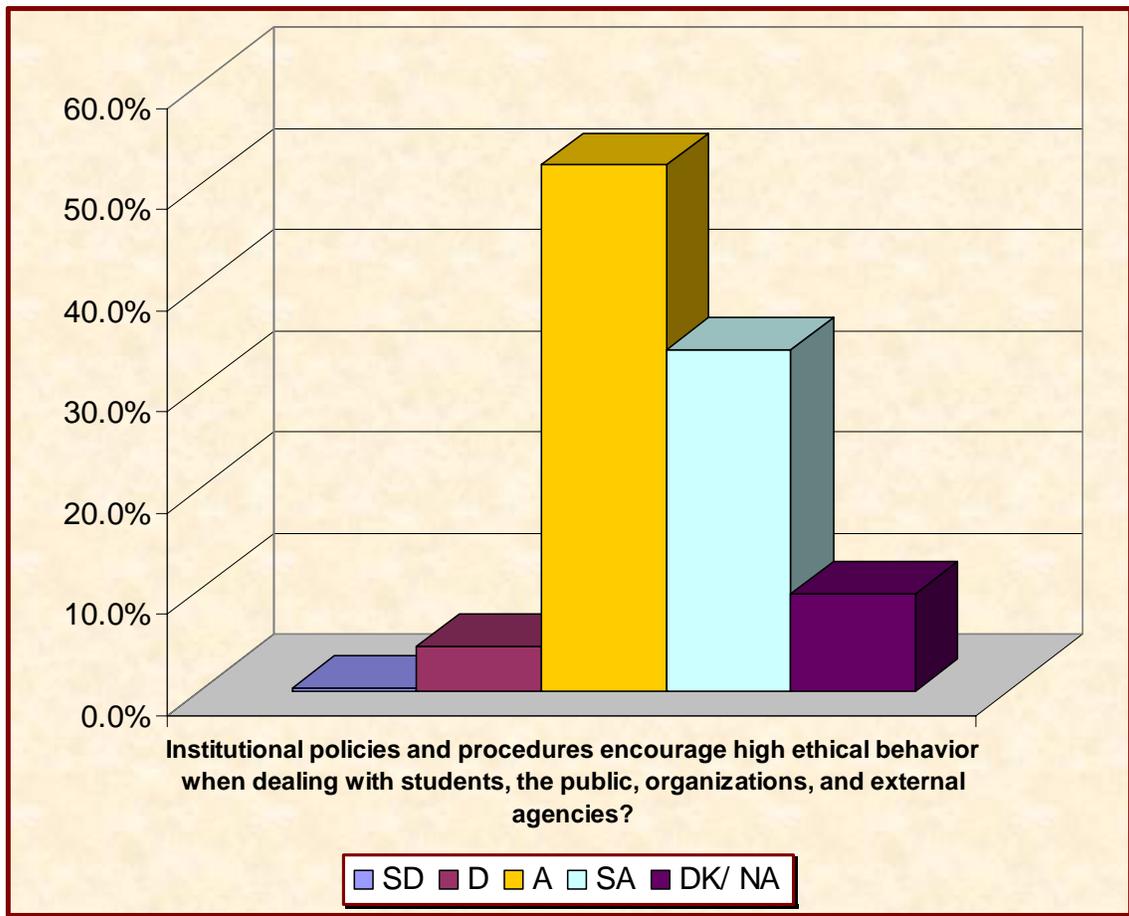


Question #8

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/NA		
Institutional policies and procedures encourage high ethical behavior when dealing with students, the public, organizations, and external agencies?	0.3%	4.4%	52.0%	33.7%	9.6%	85.7%	4.7%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.

Includes responses from fall 2003 survey of students, faculty, staff and administration.



Question #9

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/NA		
The institution encourages students to practice high ethical standards in all aspects of their college education?	0.4%	7.8%	53.8%	30.4%	7.7%	84.2%	8.2%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.

Includes responses from fall 2003 survey of students, faculty, staff and administration.

